



Rizzetta & Company

Preserve at Wilderness Lake Community Development District

Board of Supervisors' Meeting July 3, 2019

**District Office:
5844 Old Pasco Road, Suite 100
Pasco, Florida 33544
813.994.1001**

www.wildernesslakecdd.org

PRESERVE AT WILDERNESS LAKE CDD COMMUNITY DEVELOPMENT DISTRICT

Rizzetta & Company, Inc., 5844 Old Pasco Road, Suite 100, Wesley Chapel, FL 33544

Board of Supervisors	James Estel Lou Weissing Sam Watson Beth Edwards Scott Diver	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Matthew Huber	Rizzetta & Company, Inc.
District Counsel	John Vericker	Straley Robin & Vericker
District Engineer	Greg Woodcock	Cardno Engineering

All cellular phones must be placed on mute while in the meeting room.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at (813) 994-1001. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

**PRESERVE AT WILDERNESS LAKE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE – 5844 OLD PASCO ROAD - SUITE 100 – WESLEY CHAPEL,
FLORIDA 33544**

WWW.WILDERNESSLAKECDD.ORG

June 26, 2019

**Board of Supervisors
Preserve at Wilderness Lake
Community Development District**

FINAL AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors' of the Preserve at Wilderness Lake Community Development District will be held on **Wednesday, July 3, 2019 at 9:30 a.m.** at The Preserve at Wilderness Lake Lodge, located at 21320 Wilderness Lake Boulevard, Land O' Lakes, FL 34637. The following is the final agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. AUDIENCE COMMENTS / BOARD & STAFF RESPONSES**
- 4. BOARD SUPERVISOR REQUESTS AND WALK ON ITEMS**
- 5. GENERAL INTEREST ITEMS**
 - A. District Counsel's Report
 - B. District Engineer's Report
 - C. GHS Environmental Report.....Tab 1
 - D. Landscaping Report
 1. Review of PSA Report with Contractors response
and June 2019 scoreTab 2
 - E. Lodge Manager's Report.....Tab 3
- 6. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors'
Meeting held on June 5, 2019.....Tab 4
 - B. Consideration of Operation and Maintenance
Expenditures for May 2019
(under separate cover)
- 7. BUSINESS ITEMS**
 - A. Discussion of use of Square Up Terminal at the LodgeTab 5
 - B. Review of analysis of ADA Website Remediation
Proposal.....Tab 6
 - C. Review of ADA Website Remediation Proposals.....Tab 7
 - D. Review of Investments – Lou Weissing
- 8. REVIEW OF MONTHLY FINANCIALS & RESERVE STUDY**
 - A. Financial Statements for May 2019Tab 8

- B. Copy of Reserve Study ReportTab 9
- 9. **STAFF REPORTS**
 - A. District Manager's Update
- 10. **SUPERVISOR REQUEST**
- 11. **ADJOURNMENT**

I look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call me at (813) 994-1001.

Very truly yours,

Matthew Huber
District Manager

cc: John Vericker, Straley & Robin
Greg Woodcock, Cardno
Tish Dobson, Lodge Manager

Tab 1



GHS Environmental
PO Box 55802
St. Petersburg, FL 33732-5802
727-667-6786

June 25, 2019

Mr. Matthew E. Huber
Rizzetta & Company, Inc.
5844 Old Pasco Road, Suite 100
Wesley Chapel, Florida 33544

**Re: The Preserve at Wilderness Lake Community Development District (CDD)
June 2019 Summary Report**

Dear Mr. Huber,

GHS Environmental (GHS) herein submits this report to summarize the work that was completed during the month of June 2019 at the Wilderness Lake Preserve (WLP) community located in Land O' Lakes, Florida.

Dates Worked Performed: May 31, June 3, 7, 11, 14, 18, 20, 21, 24 and 25

Summary of Monthly Objectives/Goals Achieved:

1. Performed monthly inspections and maintenance of vegetation/algae in stormwater ponds.
2. Removed trash from stormwater ponds.
3. 7518 Ambelside Drive Wetland Violation Update – Rainy season has begun. Plants scheduled to be installed week of July 1st.
4. Prepared and submitted cost estimates to provide, deliver and install red maple, bottlebrush trees and saw palmetto per T. Dobson.
5. Reviewed condition of pine trees located adjacent to 7926 Citrus Blossom Drive per T. Dobson.
6. Field review with T. Dobson and property owner of 21215 Sky Vista Drive to assess and discuss the nuisance/exotic vegetation that could be removed per the Southwest Florida Water Management District guidelines and to discuss the process in place for authorization by the CDD. Follow-up meeting with homeowner's realtor.
7. Cleared path along the bank of Pond No. 40 to allow access for treatment of backside of pond.
8. Follow up spikerush treatments in Stormwater Pond Nos. 5, 15, 24, 29, 35, 36 and 37.
9. WLP wetland staff removed large hanging limb in Maintenance Area No 3. Reviewed areas with staff including Brazilian pepper removal at corner of Tower Road and Night Heron, selective trimming in windows along WLP Boulevard, Ambleside Drive and Whispering Wind.
10. Checked flow way in Wetland M to ensure Pond No. 19 is discharging as designed.
11. Phone and e-mail coordination with WLP staff (T. Dobson).
12. Prepared and submitted monthly summary report.



We appreciate the opportunity to assist you with this project. Please do not hesitate to call us at (727) 432-2820 with any questions or if you need any additional information.

Sincerely yours,

GHS Environmental

A handwritten signature in black ink, which appears to read 'C. Burnite', is positioned above the typed name.

Chuck Burnite
Senior Environmental Scientist

**THE PRESERVE AT
WILDERNESS LAKES CDD**

Map of Stormwater Ponds,
Natural Wetlands and Wood
Line Trimming Areas

Legend

- Stormwater Ponds
- Natural Wetland Systems
- Natural Lake (Open Water)
- Property Boundary
- S# Sump Area
- Cul-De-Sac Maintenance

Wood Line Trimming Areas

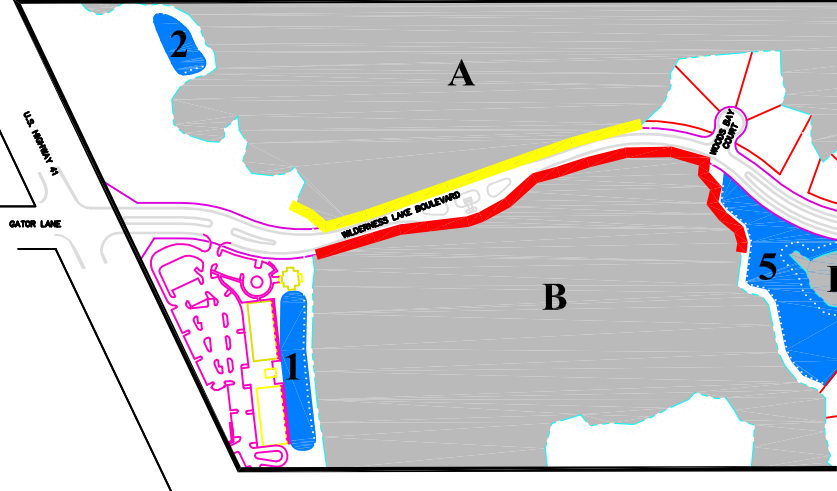
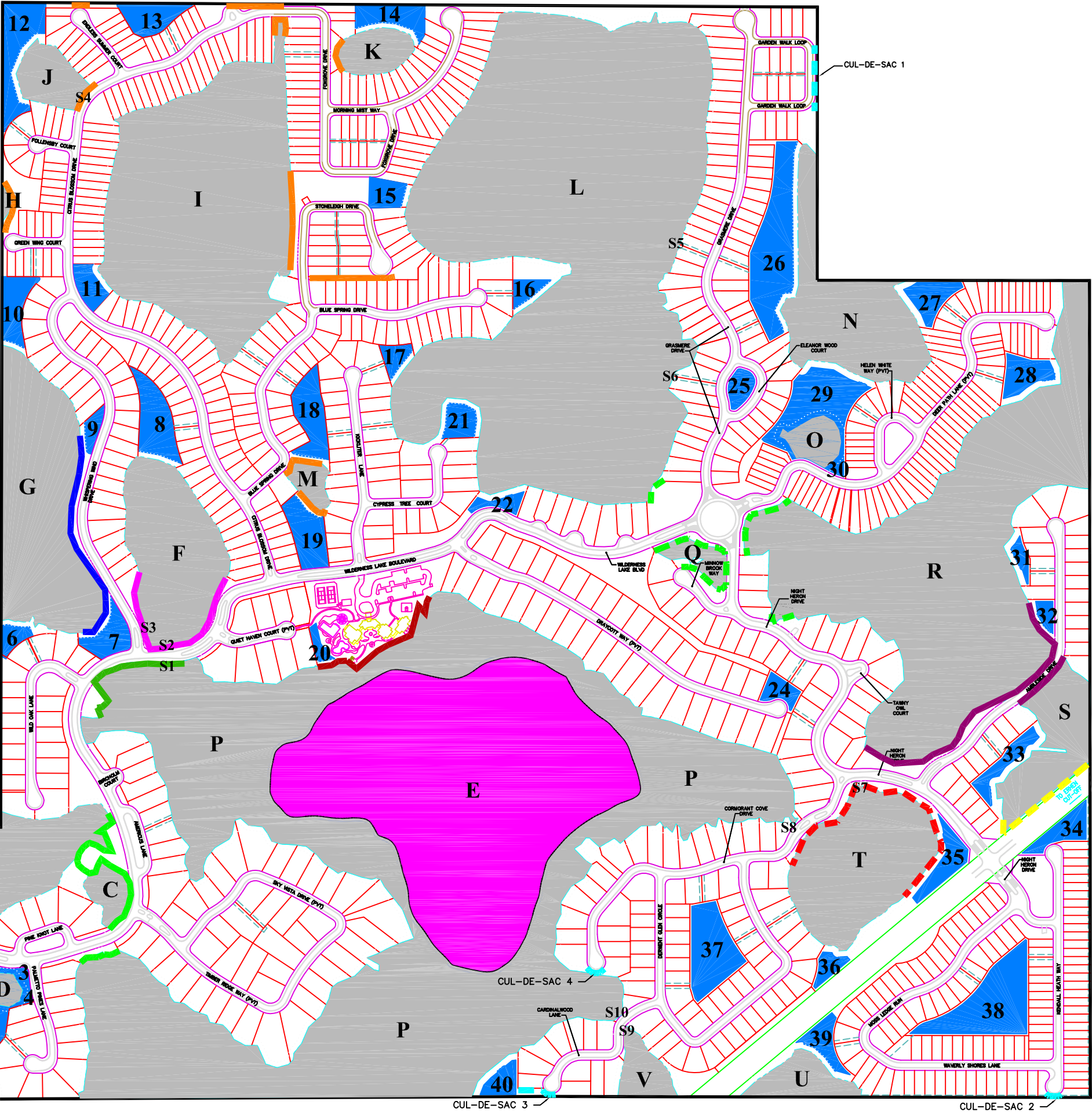
- Maintenance Area No. 1
- Maintenance Area No. 2
- Maintenance Area No. 3
- Maintenance Area No. 4
- Maintenance Area No. 5
- Maintenance Area No. 6
- Maintenance Area No. 7
- Maintenance Area No. 8
- Maintenance Area No. 9
- Maintenance Area No. 10
- Maintenance Area No. 11
- Maintenance Area No. 12

Note: Natural Lake "E" was
previously identified as Stormwater
Pond No. 23 on maps prepared by
others. Since this area is natural, it
has been moved into the wetland
lettering system. There is no
Stormwater Pond No. 23.

Date: April 27, 2017



GHS Environmental
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St. Petersburg, FL 33732-5582
Phone: 727-432-2820
Chuck@GHSEnvironmental.com
www.GHSEnvironmental.com



Tab 2

PSA HORTICULTURAL

Landscape Consulting & Contract Management
"Protecting Your Landscape Investment"

720 Brooker Creek Blvd., Suite 206
Oldsmar, FL 34677

LANDSCAPE INSPECTION RESULTS

Date:	June 13, 2019
Client:	Preserve at Wilderness Lake Community Development District
Attended by:	CDD Management-Tish Dobson CDD Board of Supervisors-Beth Edwards Redtree Landscape Systems-Peter Lucadano, RJ Johnson PSA Horticultural-Tom Picciano

This landscape inspection report and subsequent ones will serve as a both a benchmark of current landscape maintenance concerns and the progress toward corrective actions. It will also serve as a deficiency list of items that should be addressed under the current landscape agreement.

These items must be completed by July 1, 2019 Notify PSA in writing upon their completion, via fax or email, on or before 9 am on July 2, 2019. Contractor must initial the bottom of each page and sign at the bottom of the last page. The reason for any uncompleted deficiency must be listed.

SCORE 1=POOR 2= FAIR 3=GOOD

3 MOWING/EDGING/TRIMMING

Behind tennis court-soft edge palmetto beds. Runners were left uncut in beds.

Cormorant Cove dock-blow off sidewalk.

Minnow Brook-soft edge tree rings and beds.

Turf was not mowed prior week, due to dry conditions so as not to further stress the grass. Seed heads have formed on Bahia turf which will help increase density.

The St. Augustine, common Bermudagrass and Bahia turf were mowed high in accordance with the specifications. The line trimming, hard and soft edging and blow down were neatly performed. The front and backside bed edging was good.

3 WOODLINE MAINTENANCE

Across from 7544 Whispering Wind-cut back woodline.

General work order-continue to maintain all previously cut back woodlines.

3 TURF COLOR

There are exceptions to the turf colors noted below. Generally these are the areas within the green turf that have been affected by the spring drought conditions, that now appears to be over.

Lodge- turf color was a consistent medium to dark green. The color to the left of the lodge was a medium green.

Waverly Shores/Kendall Heath- turf color was a medium green.

Oakhurst park-turf color was a mottled medium green with a high weed count.

Roundabout- turf color remained a consistent medium to dark green.

Boulevard- turf color remained a consistent medium to dark green.

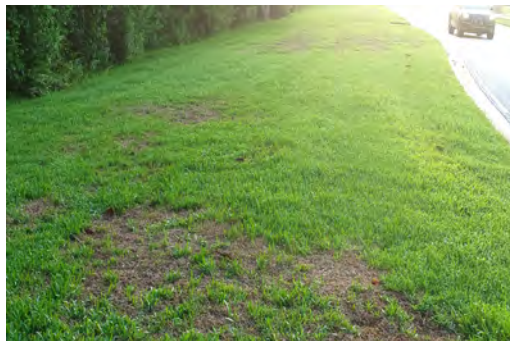
Stoneleigh park-turf color remained a mottled medium green with a high weed count.

Citrus Blossom playground common ground-turf color was a consistent medium to dark green.

June



June



June



May



May



May



April



April



April



March



March



February



February



February



3 TURF DENSITY

There are exceptions to the turf density noted below. Generally, these are the areas within the thicker turf that have been affected by the spring drought conditions, that now appear to be over.

The density of the St. Augustine turf remained good in most turf panels along the parkways and medians of the boulevard. Some pre-existing declining turf at the main exit is scheduled to be replaced. There are a few sections that were adversely affected by the dry springtime conditions, but they should recover.

The Bahia turf density throughout the community ranged from fair to good, but is now improving quickly due to the summer rainfall on these un-irrigated areas.

The density of the common Bermudagrass at Stoneleigh park was fair.

The density of the common Bermudagrass at Oakhurst park was fair.

The density of the St. Augustine turf at Citrus Blossom park remained good.

The density of the St. Augustine at the front of the lodge was good. The parking lot turf remains thin due to heavy shade and root competition.

The density of the turf by the butterfly garden/dock area remained good.

The density of the common Bermudagrass at the corner of Kendall Heath and Waverly Shores was good.

2 TURF WEED CONTROL

Broadleaf weeds in the St. Augustine turf should be controlled with a low mix rate herbicide to avoid damaging the turf in the high temperatures.

Waverly Shores/Kendall Heath-treat broadleaf weeds.

Blvd exit from bridge to traffic light-treat broadleaf weeds.

Stoneleigh park-treat broadleaf weeds and sedge. Sedge is an indicator plant for excessive moisture.

Lodge-continue to treat goose grass.

Oakhurst park-treat broadleaf weeds and sedge. Sedge is an indicator plant for excessive moisture. *Photo below.*



2 TURF INSECT/DISEASE CONTROL/OVERALL HEALTH

General work order-apply fungicide and insecticide to stressed turf areas to prevent further damage and to hasten recovery.

Heron's Wood monument-possible chinch bug activity along sidewalk.

Night Heron median outbound at Sparrow Wood-replace dead turf. **WARRANTY WORK.**

Oakhurst park parkway and lift station-declining turf. Monitor for recovery.

Indications of drought damage to some of the exposed turf panels. Now that the regular rainfall has arrived these spots should start to fill in. Monitor for recovery. *Photo below.*

June



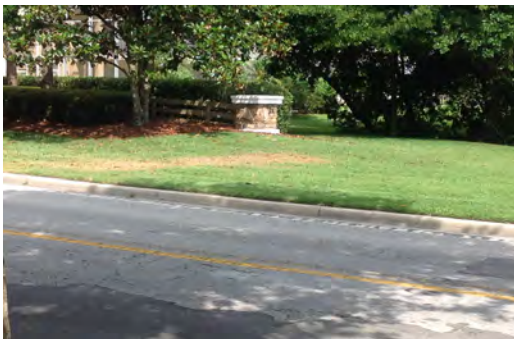
June



June



Across from Waters Edge- replace dead turf. **WARRANTY WORK.** *Photo below.*



The turf was mowed at the proper height after being skipped the prior week to avoid stressing the turf further due to drought conditions. The rainfall has helped to improve the color and density of the St. Augustine and Bahia turf. There were indications of drought stress on a number of areas. The common Bermuda turf has been slower to respond. These sections should recover over the next few weeks now that regular rainfall has arrived. There were indications of some disease and insect activity. The broadleaf weed count remained low in the St. Augustine turf, but increased greatly in the larger common Bermuda panels in two parks.

Main exit from bridge to traffic light-there are a few areas of pre-existing dead or struggling turf that will be replaced.

2 SHRUB–TREE INSECT/DISEASE CONTROL/OVERALL HEALTH

Oakhurst park-declining maple appears to have been planted too deep and may need to be raised when machinery becomes available. In the interim, remove soil away from trunk of tree.

Deerfields exit berm-remove dead lorapetalum at top back of berm.

Deerfields berm-replace dead viburnum. **WARRANTY WORK.**

Cardinalwood-fertilize small ligustrum by poking in granular fertilizer around dripline.

General work order-investigate fertilizer to strengthen lorapetalum color. Some of the plants are chlorotic.

General work order-fertilize all roses every 4-6 weeks.

Oakhurst park lift station-treat Fakahatchee grass for spider mite. *Photo below.*



Eagle's Watch monument- treat Fakahatchee grass for spider mite.

Eagle's Crest monument- treat Fakahatchee grass for spider mite.

Eagle's Watch monument- treat Fakahatchee grass for spider mite.

Bldv. across from Birchholm- treat Fakahatchee grass for spider mite.

Main entry and exit monuments-treat Fakahatchee grass for spider mite.

Bldv. median at Eagle's Park- treat Fakahatchee grass for spider mite.

Quail Trace monument- treat Fakahatchee grass for spider mite.

Bldv common ground across from #21537- treat Fakahatchee grass for spider mite.

Hawk Winds Trail monument- treat Fakahatchee grass for spider mite.

Night Heron lift station- treat Fakahatchee grass for spider mite.

Butterfly garden plants are healthy. They only require some selective hand pruning. *Photo below.*

June

May



Main entry median #2- treat spider mite activity on Fakahatchee grass. *Photo below.*



General work order-when treating Fakahatchee grass for spider mites, the plants shall be cut back in order to thoroughly treat.

2 BED WEED CONTROL

Water's Edge monument-remove bed weeds.

Nature center-remove vines from azalea and all the Mexican petunia except by side entry. Replant petunias in areas by side entrance.

Lodge entry-remove weeds along split rail fence.

Pool filter sidewalk-remove vines from palmetto along entire length of fence line.

Lodge pool gate-remove vines from hawthorn.

Lodge basketball court-remove vines from azalea hedge.

Eagle's Cove -remove bed weeds from viburnum hedge and backside of stop sign bed.

Minnow Brook-remove bed weeds.

Sparrow Wood-treat crack weeds in street.

Oakhurst park-remove bed weeds from playground mulch.

Citrus Blossom playground-remove bed weeds.

Quail Trace monument-remove bed weeds.

Eagles Grove monument-remove bed weeds.

Cormorant Cove medians-remove bed weeds.

Waverly Shores/Kendall Heath-remove vines from lorapetalum.

Eagle's Crest monument-remove oak suckers from hawthorn. *Photo below.*



Eagle's Watch at Blvd-remove bed weeds.

Main entry and exit monuments-remove bed weeds.

Blvd bridge-remove bed weeds from roses and schilling hollies. *Photo below.*



Main exit-remove vines from anise hedge.

Oakhurst park-remove vines from viburnum hedge.

Sparrow Wood monument-remove bed weeds.

Heron's Wood monument-remove bed weeds.

2 IRRIGATION MANAGEMENT

Oakhurst park parkway and lift station-declining turf. Monitor for recovery.

Deerfield exit gate berm-turf is dry.

Eagle's Nest stop sign-turf is dry.

Oakhurst park-lower run times. Soil is saturated.

Wild Oak lift station-broken sprinkler head along sidewalk.

Lodge patio-reduce run times to potted bougainvillea. They like drier soil conditions.

Most of the turf, flowers and shrubs appear to be receiving sufficient irrigation. The run times will need to be adjusted particularly in the parks with common Bermudagrass in order to prevent disease and further weed outbreaks.

3 SHRUB PRUNING

*It should be noted that the shrubs, including but not limited to, the hawthorns and schilling hollies, should not be pruned too tightly. This means that too much vegetative growth is being removed, limiting the plants availability to make food for itself. In addition, the plant will look more attractive by not having “holes” in it, and allowing it to develop its more natural shape. (i.e. Indian Hawthorn has a natural mounded habit)

Waverly Shores/Kendall Heath-prune silverthorn.

Blvd entry at Dr. Office-prune wedelia off of sidewalk.

Pool patio/tennis court-remove moss from holly and thin out palmetto.

Pool patio-cut back copperleaf by hot tub.

General work order- keep copperleaf at fence height by pool splash pad.

2 TREE PRUNING

Eleanor Wood pond-remove dead branches from red maples.

Cormorant Cove dock-remove moss from trees and fallen storm debris.

Main exit monument-prune sucker growth from wax myrtles behind split rail fence.

Lodge patio-remove pups from windmill palm.

Blvd median at the Lodge entrance-remove moss from hollies and crape myrtles.

General work order-remove seed pods from cabbage palms up to contractual height.

Grasmere pond-elevate any low hanging branches over sidewalk.

Garden Walk-woodline-elevate oak trees along sidewalk and prune around the street light.

Volleyball court walkway-elevate oak trees. *Photo below.*



Main exit lift station drive-elevate oak tree.

Heron's Wood monument-elevate oak trees in front of monument.

Heron's Glen monument-elevate oak trees in front of monument and pine over the sidewalk.

3 CLEANUP/RUBBISH REMOVAL

Deerfields berm-clean up storm debris.

Draycott berm-clean up storm debris.

3 APPEARANCE OF SEASONAL COLOR

The recently installed coleus were performing well in all locations and provided strong curb appeal. The plants were full, healthy, neatly planted and properly spaced. They will fill up the bed space in a few weeks. *Photo below.*

June



June



June



June



0 CARRIED FORWARD FROM PRIOR MONTH

INSPECTION SCORE 33 of 39–PASSED INSPECTION. Passing score is 33 of 39 or 30 of 36 (w/o flowers). Payment for JUNE services should be released after the receipt of the DONE REPORT.

FOR MANAGER

It is recommended that the District begin evaluating the pruning needs of the hardwood trees on the property. Then develop a rotational pruning program that will be performed on a 3-5 year rotational basis. An independent certified arborist should develop this program.

PROPOSALS

Submit proposal to replace lodge parking lot turf with plantings.

SUMMARY

RedTree Landscape Systems performed to contractual standards for this inspection. The St. Augustine, common Bermudagrass and Bahiagrass were mowed at the correct height as per the specifications. Turf was not mowed the prior week, due to the dry conditions so as not to further stress the grass. The color and density of the various turf types was good throughout most of the community with some exceptions. There were some heavy weed infestations in two of the common Bermudagrass panels. Some of the more sun exposed areas of St. Augustine turf showed signs of irrigation deficiency, more than likely caused by lack of head to head coverage. This can be seen as a design flaw that is usually noticeable in drought conditions. Now that the summer rainfall has arrived, these areas should begin to fill back in. The broadleaf weed count in the St. Augustine turf remained low with spot treatments necessary in a few locations. There were some indications of turf possible disease and /or insect activity. Some continued woodland maintenance is needed in a few locations, but all woodlines have been cut back and are being properly maintained. The summer rainfall has the shrubs growing very quickly but it appears that they are being maintained in accordance with the schedule, as there were no shrubs that had excessive growth. Many of the Fakahatchee grass are currently infested with spider mites. Tree pruning will continue with elevations as well as aesthetic pruning. The bed and crack weed control remained fair. A more aggressive approach to their control in these rapid growing conditions is necessary, particularly in high visibility locations. Most of the turf, shrubs and flowers appeared to be receiving sufficient irrigation except for certain turf panels. The recently installed coleus were performing well and provided strong curb appeal at all locations.

RedTree Landscape Systems certifies that all work on this list has been completed in the 14-day timeframe specified in the contractual agreement and provided to PSA within the same period.

Signature_____

Print Name _____

Company_____

Date_____

Tab 3



Wilderness Lake Preserve Community Development District (CDD)

Wilderness Lake Preserve

21320 Wilderness Lake Blvd • Land O Lakes, FL • 34637

Phone: 813-995-2437 • Fax: 813-995-2436

June 2019 Clubhouse Operations/Maintenance Updates

- Replaced burnt out lights throughout the Lodge buildings.
- Reported four light pole outages to Duke Energy. (Wilderness Lake Blvd.)
- Set up for the following events: Teen Pool Party, Tie Dye Day, Bubble Day, Suncatcher Day, Fishing Derby, Art Class x2, and the Ice Cream Social.
- Removed cobwebs from all the buildings and docks. (Ongoing)
- Removed trash from Bay Lake and the community ponds.
- Repaired one toilet in the Fitness Center and one toilet in the Lodge.
- Repaired one landscape light and replaced two.
- Repaired the spring and push button on the rear pool gate.
- Replaced the Poolside Men's Locker Room door hinges.
- Removed a broken park bench from the Oakhurst/Woodsmere park. A new bench is on order.
- Repaired the garbage disposal in the Activities Center.
- Changed out all the air filters throughout the buildings.
- Repaired several Tennis Court wind screens.
- Repaired the Tennis Court observation area back gate.
- Repainted the Lodge courtyard lamp posts.
- Cleaned all the HVAC vents throughout the buildings.
- Assisted with cleanup on WL Blvd. after a vehicle drove through the 2nd center median.
- Repaired one of the water fountains in the Fitness Center.
- Replaced two landscape light photo sensors.
- Repaired the landscape lighting breaker box wiring at the entrance of Nature's Ridge.
- Repaired several sections of pavers on the Lodge campus.
- Pressure washed both docks, all the lanai ceilings, window frames, eaves, several park benches, and several sections of fence line along WL Blvd.
- Daily trash removal along the Blvd., Lodge grounds, parks, and Caliente Blvd.
- Treated for ants throughout the community.
- Removed rust stains from several stone columns, white caps, and sections of fence line throughout the community.
- Cleaned the gutters.
- Removed gum from the sidewalks throughout the Lodge campus and around the pool decks.
- Bleached all poolside tables. (Weekly)

1st Quarter 2018/2019 Projected Projects

- Reupholster the Activities Center bar stools. – **Completed**



Wilderness Lake Preserve Community Development District (CDD)

- Replace two upright Recumbent Bikes in the Fitness Center. – **Completed**
- Woodsmere/Oakhurst Park Horizontal Ladder Addition. – **Completed**
- Replace the poolside lounge chair slings. – **Completed**

2nd Quarter 2018/2019 Projected Projects

- Acid wash the Lap Pool to remove the mineral stains. – **Completed**
- Replace short & long back poolside chair slings. (17 total slings) – **Completed**
- Replace the Lodge primary server. – **Completed**
- Upgrade the surveillance cameras at the Front and Back entrance of the community. – **Networking with the Lodge system in progress.**
- Replace the Fitness Center Incline Benches. – **Completed**

3rd Quarter 2018/2019 Projected Projects

- Replace the Ping Pong table. – **Completed**
- Replace one Treadmill, add one Elliptical, and replace the dumbbells. – **Completed**

4th Quarter 2018/2019 Projected Projects

- Add additional poolside shade structures and seating.
 - Patio Land USA proposal approved. – **Furniture on order**
- Replace/Repair the Fitness Center HVAC System. – **Approved – Equipment on order**
- Stoneleigh/Fox Grove Park enhancements – Trees, shrubs, and one adult swing
- Woodsmere/Oakhurst Park enhancements – Trees, shrubs, and one adult swing
- Lodge front courtyard enhancements – Trees
 - Proposals forthcoming for all three enhancement projects.

1st Quarter 2019/2020 Projected Projects

- Consider replacing the Aerobics Room flooring – Budget line item – Reserves
 - Proposals forthcoming.

Landscape Lighting

- Conducted routine checks throughout the month during the AM & PM hours. Made necessary repairs and replacements.

ABC 1-2-Tree

- Submitted a proposal to remove several dead trees throughout the community. The proposal is under review.



Wilderness Lake Preserve Community Development District (CDD)

Fitness Logic

- Monday, June 10th, performed the monthly maintenance: Tested all equipment, checked pins, bolts, cables, tightened bolts on equipment and weights, tightened benches, and cleaned all equipment.

Leaders Casual Furniture

- Submitting a proposal for two adult swings.

Pasco County Roads & Bridges Dept.

- Repainted the crosswalks at the intersection of WL Blvd. and the Lodge entrance.

Patio Land USA

- Ordered three additional poolside umbrellas that were damaged beyond repair during a storm.
- Submitting a proposal for two adult swings.

PSA

- Thursday, June 13th, conducted the monthly Landscape Inspection.
- Wednesday, June 19th, conferenced regarding fees associated with trimming of the Ligustrums. Present during the conference call: PSA, the District Manager, and the Lodge Manager.

Redtree Landscape Systems

- Drafting a Master Plant & Sod Price Sheet.
- Thursday, June 13th, present during the monthly Landscape Inspection.
- Submitted a proposal to remove several dead trees throughout the community. The proposal is under review.

Sir Speedy

- Produced and mailed out the July Newsletter.

Sun Coast Pools

- Saturday, June 22nd, replaced a broken pipe fitting on the Jacuzzi.

Upbeat

- Ordered a new dog waste station.



Wilderness Lake Preserve Community Development District (CDD)

Vanguard Cleaning Systems

- Renegotiating the cleaning contract from four days to five days a week. The fee will remain within the budget for 2019/2020. New schedule to begin October 1st.

Pasco Sheriff's Special Detail Report on Citations & Warnings

5/27 – Conducted detail at the clubhouse. Walked the docks. Paid close attention to the aquatics. No calls for service.

5/29 – Patrolled the clubhouse, community, and docks. No issues.

5/31 – Conducted detail at the clubhouse. Walked the docks. Paid close attention to the aquatics. No issues.

6/1 – Ran radar for two hours and conducted foot patrol at the clubhouse. No issues.

6/5 – Issued two illegally parked warnings on vehicles parked on Citrus Blossom Drive, conducted foot patrol at the Lodge, and responded to a disturbance in the community.

6/7 – Ran radar for one hour, patrolled the community, and assisted a resident who swerved to miss a deer. The resident ended up running through the landscape and hit a roadway sign.

6/8 – Conducted detail at the clubhouse and in the community. No issues.

6/10 – Patrolled the community, clubhouse and docks. No issues.

6/14 – Conducted detail at the clubhouse. Walked the docks. Paid close attention to the aquatics. No issues.

6/15 – Patrolled the community, clubhouse, and docks. No issues.

6/19 – Circulated the community and conducted foot patrol at the Lodge. No issues.

6/21 – Patrolled the community, docks, and clubhouse. No issues.

Playground Equipment & Dock Safety Checks

5/29 – Applied ant poison throughout the community.

6/3 – Tightened screws on swings and playground equipment.

6/10 – Applied ant poison.

6/17 – Tether balls are missing at both parks. *Ordered new ones.

Scheduled Room Usage/Rentals

In preparation for a meeting or rental, the staff on duty is responsible for the presentation of the room. This may include cleaning, setting up tables & chairs, refreshment setup/replenishment and cleanup.

6/1 – Lodge Event – Poolside

6/1 – Private Event – AC

6/1 – Private Event – NC

6/1 – Private Event – Theater

6/2 – Private Event – AC

6/2 – Private Event – NC



Wilderness Lake Preserve Community Development District (CDD)

6/3 – Lodge Event – AC
6/3 – Resident Event – Theater
6/3 – HOA Mtg. – AC
6/3 – ARC Mtg. – Main Lodge
6/5 – CDD Mtg. – AC
6/5 – Resident Event – Theater
6/5 – Resident Event – AC
6/7 – Private Event – NC
6/7 – Lodge Event – AC
6/8 – Private Event – AC
6/8 – Private Event – NC
6/9 – Private Event – AC
6/9 – Private Event – NC
6/10 – Lodge Event – AC
6/10 – Resident Event – Theater
6/10 – Resident Event – AC
6/12 – Private Event – AC
6/12 – Resident Event – Theater
6/12 – Resident Event – Main Lodge
6/13 – Resident Event – AC & Theater
6/14 – Lodge Event – AC
6/15 – Lodge Event – AC & Dock
6/17 – Lodge Event – AC
6/17 – Resident Event – Theater
6/17 – ARC Mtg. – Main Lodge
6/19 – Resident Event – Theater
6/19 – Resident Event – AC
6/19 – Fining Mtg. – Theater
6/20 – Lodge Event – AC
6/21 – Lodge Event – AC
6/22 – Private Event – AC
6/22 – Private Event – NC
6/23 – Private Event – AC
6/23 – Private Event – NC
6/24 – Lodge Event – AC
6/24 – Resident Event – Theater
6/24 – Resident Event – AC
6/25 – HOA Mtg. – AC
6/26 – Resident Event – Theater



Wilderness Lake Preserve Community Development District (CDD)

6/26 – Resident Event – AC
6/28 – Resident Event – AC
6/29 – Private Event – AC
6/29 – Lodge Event – AC
6/29 – Private Event – AC
6/30 – Private Event – AC

Upcoming Events

➤ July

- Friday, July 5th – BBQ & Pool Party
- Monday, July 8th – Dig Day
- Friday, July 12th – Art Class x2 – Adults & Kids
- Friday, July 13th – Hawaiian Happy Hour
- Monday, July 15th – Slime Day
- Thursday, July 18th – Cooking Class
- Saturday, July 20th – Craft Fair
- Monday, July 22nd – Reptile Day
- Thursday, July 25th – Mad Science Day
- Friday, July 26th – Art Class

➤ August

- Friday, August 2nd – Art Class x2 – Adults & Kids
- Friday, August 9th – Back to School Bingo
- Saturday, August 10th – S'mores Day & Cake Pop Day
- Monday, August 12th – Boo Hoo Breakfast
- Friday, August 23rd – Art Class – Adults
- Saturday, August 31st – Wine & Appetizers

➤ September

- Saturday, September 7th – Labor Day BBQ
- Saturday, September 21st – Trivia Night
- Saturday, September 28th – Oktoberfest

Board Updates

- Maintenance team member Nate White is transferring to Georgia the later part of June. The position was filled by Damian Vazquez. Damian will join the team during the last week of June.
- Both Pool Attendants will be leaving the WLP team. Interviews are in progress.



Wilderness Lake Preserve Community Development District (CDD)

Board Requests

Ambleside Drive Conservation/Setback Violation Update

- Site is cleared and prepped for the installation of the remediation plantings. Install will be scheduled during the rainy season. Plants ordered. Anticipate planting the first week of July.



Wilderness Lake Preserve Community Development District (CDD)

Speed Sign #1 located on Wilderness Lake Blvd. and Palmetto Pines Lane Report
5/18/2019 – 6/16/2019 Radar Results

Date:	# of Vehicles	# of Violators 21mph & up	Peak Speed of the Day	Average Speed of the Day	% of Violators for the Day
5/18/2019	1194	775	37	21.91	64.91
5/19/2019	1083	706	39	21.85	65.19
5/20/2019	1287	699	38	21.10	54.31
5/21/2019	1319	774	37	21.44	58.68
5/22/2019	1350	802	35	21.20	59.41
5/23/2019	1315	779	41	21.56	59.24
5/24/2019	1381	823	34	21.43	59.59
5/25/2019	1042	623	37	21.45	59.79
5/26/2019	1039	634	35	21.63	61.02
5/27/2019	1060	703	36	22.03	66.32
5/28/2019	1349	740	39	21.25	54.86
5/29/2019	1336	817	38	22.01	61.15
5/30/2019	1237	764	34	21.54	61.76
5/31/2019	1270	785	38	21.67	61.81
6/1/2019	1264	790	43	21.77	62.50
6/2/2019	1079	664	40	21.47	61.54
6/3/2019	1187	720	35	21.42	60.66
6/4/2019	1221	730	36	21.44	59.79
6/5/2019	1226	627	40	20.67	51.14
6/6/2019	1237	721	39	21.38	58.29
6/7/2019	1297	794	34	21.53	61.22
6/8/2019	1102	684	36	21.40	62.07
6/9/2019	998	599	39	21.20	60.02
6/10/2019	1170	762	37	20.36	65.13
6/11/2019	1235	742	46	21.20	60.08
6/12/2019	1226	729	39	21.08	59.46
6/13/2019	1211	716	40	21.17	59.12
6/14/2019	1182	714	37	21.48	60.41
6/15/2019	1141	740	41	21.77	64.86
6/16/2019	946	576	36	21.64	60.89
Totals:	35984	21732	Avg. 37.87	21.43	60.39
			High 46		



Wilderness Lake Preserve Community Development District (CDD)

Radar Speed Sign #2 located at the back entrance on Night Heron Drive Report
5/18/2019 – 6/16/2019 Radar Results

Date:	# of Vehicles	# of Violators 21mph & up	Peak Speed of the Day	Average Speed of the Day	% of Violators for the Day
5/18/2019	1105	639	45	21.27	57.83
5/19/2019	957	540	37	21.05	56.43
5/20/2019	1205	676	37	20.97	56.10
5/21/2019	1301	697	35	20.97	53.57
5/22/2019	1278	701	41	21.05	54.85
5/23/2019	1336	754	37	21.14	56.44
5/24/2019	1402	780	38	20.98	55.63
5/25/2019	907	471	35	20.61	51.93
5/26/2019	994	557	34	21.15	56.04
5/27/2019	944	544	45	21.12	57.63
5/28/2019	1365	718	48	20.76	52.60
5/29/2019	1362	731	38	20.90	53.67
5/30/2019	1225	660	41	20.76	53.88
5/31/2019	1250	653	35	20.79	52.24
6/1/2019	1094	564	48	20.69	51.55
6/2/2019	926	509	52	20.95	54.97
6/3/2019	1153	621	39	20.88	53.86
6/4/2019	1335	685	39	20.66	51.31
6/5/2019	1294	613	37	19.11	47.37
6/6/2019	1248	719	40	21.17	57.61
6/7/2019	1280	700	37	21.03	54.69
6/8/2019	1097	561	39	20.28	51.14
6/9/2019	935	463	35	19.84	49.52
6/10/2019	1197	639	36	20.78	53.38
6/11/2019	1289	665	41	20.51	51.59
6/12/2019	1202	612	46	20.41	50.92
6/13/2019	1006	469	35	20.16	46.62
6/14/2019	1051	495	35	19.85	47.10
6/15/2019	912	453	37	20.37	49.67
6/16/2019	759	381	45	19.86	50.20
Totals:	34409	18270	Avg. 39.57	20.69	53.10
			High 52		

Oct., Nov., Dec. 2018, Jan., Feb., March, April, May & June 2019 Events Summary Report

Events	Event Budget	Attendance	Sponsorship	Expenses	Revenue	Profit/Loss	2018/2019 Yearly Budget \$27,000
Fall Festival 10/13/2018	\$1,300	250	0	\$1,288.29	\$323.00	(\$965.29)	\$25,711.71
Halloween Costume Party 10/19/2018	\$125	25		\$115.43	\$0.00	(\$115.43)	\$25,596.28
Garage Sale 10/20/2018	\$150	35 Households	0	\$149.32	\$170.00	\$20.68	\$25,446.96
Haunted House 10/26 & 10/27/2018	\$400	200+/-	0	\$542.09	\$399.00	(\$143.09)	\$24,904.87
Kids Costume Parade 10/31/2018	\$125	300	0	\$79.60	\$0.00	(\$79.60)	\$24,825.27
Art & Craft Fair 11/3/2018	\$350	18 Vendors 250+/- attendees	0	\$197.30	\$180.00	(\$17.30)	\$24,627.97
Holiday Comedy Show 11/16/2018	\$400	11	0	\$379.40	\$22.00	(\$357.49)	\$24,248.57
Kids Pajama Party 11/17/2018	\$200	12	0	\$40.69	\$9.00	(\$31.69)	\$24,207.88
Santa's Arrival 12/1/2018	\$1,600	275+/-	Photo Booth by Karla Arita	\$1,642.96	\$0.00	(\$1,642.96)	\$22,564.92
Lighting of the Menorah 12/2/2018	\$375	6	0	\$33.80	\$0.00	(\$33.80)	\$22,531.12
Gingerbread Houses & Holiday Workshop 12/8/2018	\$200	20	0	\$182.20	\$185.00	\$2.80	\$22,348.92
Breakfast w/Santa 12/15/2018	\$1,500	225	0	\$1,016.80	\$586.01	(\$430.79)	\$21,332.12
Best Decorated House Contest 12/21/2018	\$0	3	0	\$0.00	\$0.00	\$0.00	\$21,332.12
Kid's Movie & Pizza Day 12/21/2018	\$50	10	0	\$36.49	\$4.00	(\$32.49)	\$21,295.63
Kids Bounce into the New Year 12/29/2018	\$400	30	0	\$602.50	\$60.00	(\$542.50)	\$20,693.13
Trivia Night 1/4/2019	\$100	22	0	\$58.04	\$66.00	\$7.96	\$20,635.09
New Year Celebration 1/5/2019	\$400	28	0	\$543.38	\$140.00	(\$403.38)	\$20,091.71
Spaghetti Dinner 1/19/2019	\$400	49	0	\$242.57	\$94.00	(\$148.57)	\$19,849.14
Disney Day 1/26/2019	\$500	37	0	\$530.26	\$102.00	(\$419.26)	\$19,318.88
Volunteer Appreciation Dinner 2/1/2019	\$150	10	0	\$38.91	\$0.00	(\$38.91)	\$19,279.97
Around the World Dinner 2/2/2019	\$800	48	0	\$863.49	\$240.00	(\$623.49)	\$18,416.48

Science Day 2/9/2019	\$200	10	0	\$127.78	\$17.00	(\$110.78)	\$18,288.70
Valentine's Family Dinner 2/16/2019	\$400	50	0	\$125.39	\$93.00	(\$32.39)	\$18,163.31
Insect & Safari Day 2/23/2019	\$150	12	0	\$136.75	\$12.00	(\$124.75)	\$18,026.56
Mardi Gras Party 3/9/2019	\$200	17	0	\$164.44	\$85.00	(\$122.31)	\$17,862.12
St. Patty's Day Happy Hour 3/16/2019	\$300	46	0	\$241.51	\$212.40	(\$29.11)	\$17,620.61
Movie Day 3/18/2019	\$30	15	0	\$0.00	\$0.00	\$0.00	\$17,620.61
Minute to Win It 3/19/2019	\$250	17	0	\$47.02	\$48.00	\$0.98	\$17,573.59
Pizza Garden Day 3/20/2019	\$350	15	0	\$126.68	\$11.00	(\$115.68)	\$17,446.91
Imagination Day 3/21/2019	\$250	34	0	\$101.20	\$0.00	(\$101.20)	\$17,345.71
Bubble Mania 3/22/2019	\$200	27	0	\$99.50	\$0.00	(\$99.50)	\$17,246.21
Splish Splash Day 3/23/2019	\$200	15	0	\$77.78	\$6.00	(\$71.78)	\$17,168.43
Kids Cooking Day 4/6/2019	\$250	8	0	\$64.29	\$24.00	(\$40.29)	\$17,104.14
Teen Movie Night 4/12/2019	\$50	10	0	\$0.00	\$0.00	\$0.00	\$17,104.14
Spring Garage Sale 4/13/2019	\$150	23	0	\$128.32	\$115.20	(\$13.12)	\$16,975.82
Spring Picnic/Egg Hunt 4/20/2019	\$1,600	275	0	\$1,507.50	\$111.80	(\$1,395.70)	\$15,468.32
Adult Painting Class 5/3/2019	\$0	6	0	\$0.00	\$18.00	\$18.00	\$15,468.32
Kentucky Derby 5/4/2019	\$200	8	0	\$98.45	\$0.00	(\$98.45)	\$15,369.87
Mother's Day Celebration 5/10/2019	\$300	5	0	\$158.47	\$0.00	(\$158.47)	\$15,211.40
Dogfest 5/11/2019	\$300	32	0	\$186.07	\$0.00	(\$186.07)	\$15,025.33
Adult Painting Class 5/17/2019	\$0	3	0	\$0.00	\$9.00	\$9.00	\$15,025.33
Memorial Day BBQ 5/25/2019	\$1,000	250	0	\$492.19	\$0.00	(\$492.19)	\$14,533.14
Teen Pool Party 6/1/2019	\$1,000	65	0	\$583.30	\$0.00	(\$583.30)	\$13,949.84
T-Shirt Tie Dye Day 6/3/2019	\$150	25	0	\$37.89	\$0.00	(\$37.89)	\$13,911.95
Bubble Day 6/10/2019	\$50	15	0	\$0.00	\$0.00	\$0.00	\$13,911.95
Fishing Derby 6/14 - 6/15/2019	\$200	27	0	\$195.96	\$0.00	(\$195.96)	\$13,715.99
Suncatcher Day 6/17/2019	\$100	17	0	\$0.00	\$0.00	\$0.00	\$13,715.99
Totals:	\$17,405			\$13,284.01	\$3,342.41	(\$9,975.56)	\$13,715.99

General Events Supplies

Linens - Laundry Service				\$426.00			\$13,289.99
CDD Mtg. Food				\$502.19			\$12,787.80

Events storage bins/bags/Eblast program & general supplies.				\$445.35			\$12,342.45
Coffee, lemonade, popcorn, plates, etc.				\$1,506.05			\$10,836.40
Totals:				\$2,879.59			\$10,836.40

Tab 4

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

The regular meeting of the Board of Supervisors of the Preserve at Wilderness Lake Community Development District was held on **Wednesday, June 5, 2019 at 9:30 a.m.** at The Preserve at Wilderness Lake Activity Center at the Lodge located at 21320 Wilderness Lake Boulevard, Land O'Lakes, Florida, 34637.

Present and constituting a quorum:

James Estel	Board Supervisor, Chairman
Lou Weissing	Board Supervisor, Vice Chairman
Sam Watson	Board Supervisor, Assistant Secretary
Beth Edwards	Board Supervisor, Assistant Secretary
Scott Diver	Board Supervisor, Assistant Secretary

Also present were:

Matt Huber	District Manager, Rizzetta & Company, Inc.
Tish Dobson	Lodge Manager, Preserve at Wilderness Lake
Peter Lucadano	Representative, RedTree Landscaping
Greg Woodcock	District Engineer, Cardno

Audience

FIRST ORDER OF BUSINESS

Call to Order

Mr. Huber called the meeting to order confirming a quorum for the meeting.

SECOND ORDER OF BUSINESS

Pledge of Allegiance

Mr. Estel led the Board in the reciting of The Pledge of Allegiance.

THIRD ORDER OF BUSINESS

Audience Comments and Supervisor Requests

Mr. Huber noted for the record that there were no audience members present and therefore no audience comments at this time.

Ms. Edwards mentioned that she would make her comments during Tish's report.

FOURTH ORDER OF BUSINESS

District Counsel's Report

District Counsel was not present and had no report.

FIFTH ORDER OF BUSINESS

District Engineer's Report

Mr. Woodcock gave the Board updates on the following items: explained to the Board what the Facility Report was and why he had to submit it to Pasco County. Mr. Woodcock also updated the Board on the status of the Fitness Center HVAC contract and the length of time to order the materials (8-12 weeks).

Mr. Weissing joined the meeting at 9:36 a.m.

SIXTH ORDER OF BUSINESS

GHS Report

Mr. Huber presented the GHS report; the Board had no questions on it.

SEVENTH ORDER OF BUSINESS

Review of PSA Reports for April and May 2019

Mr. Huber presented the landscape reports for April and May 2019 and asked the Board if they had any questions. Mr. Diver stated that the reports show the irrigation system is working correctly, but asked the Representative from RedTree why there were brown spots in the turf throughout the community. Ms. Edwards also questioned why the plant materials in the back of the community appeared to be dry and hot. Mr. Watson and Ms. Edwards also inquired about the scalping of turf along the main Blvd. in the community requested RedTree to raise their mower blades going forward. Mr. Lucadano explain the recent changes in the irrigation timing, plus there were recent repairs performed on the system. A discussion was held regarding RedTree's preparation of a turf and plant material pricing sheet and this will be brought back to a future meeting.

EIGHTH ORDER OF BUSINESS

Lodge Manager's Report

Ms. Dobson presented her Lodge Manager's report which included proposals for the sunshade items at the pool. Mr. Diver reviewed the proposals for the Board.

On a Motion by Mr. Weissing, seconded by Mr. Diver, with all in favor, the Board approved the Patio Land proposal in the amount of \$7,984.00, for the Preserve at Wilderness Lake Community Development District.

The Board discussed the handling use of the Fitness Center and delegated authority to Ms. Dobson to make all decisions relating to this area.

The nuisance alligator was discussed is being fed by a resident. Ms. Edwards mentioned that repeat HOA offenders get a letter from their attorney placing them on notice.

On a Motion by Ms. Edwards, seconded by Mr. Diver, the Board discussed sending letters to homeowners regarding feeding alligators. After discussion Mr. Huber called for a vote; with Ms. Edward and Mr. Watson in favor, and Mr. Diver, Mr. Estel, and Mr. Weissing opposed, the motion failed, for the Preserve at Wilderness Lake Community Development District.

Recessed at 10:55 a.m.

Reconvened 11:03 a.m.

Ms. Edwards mentioned the HOA and towing, she requested that if/when Staff drives by certain areas, if they could take a picture and monitor the CDD areas for any cars parked on them. The Board directed Ms. Dobson to handle all parking issues.

Mr. Watson mentioned that the CDD's landscaper should not use an form of Roundup weed killer as he has seen recently lawsuits regarding the side effects of this chemical.

Mr. Estel requested that the next business item to discuss would be ADA proposals.

NINTH ORDER OF BUSINESS

**Review of analysis of website ADA
remediation proposals**

A discussion ensued; the Board decided they would like to see all proposals for their July meeting have the option of inviting the vendors to attend the August meeting for any questions the Board may have.

Mr. Estel left the meeting at 11:30 a.m.

TENTH ORDER OF BUSINESS

**Consideration of Minutes of the
Board of Supervisors' Meeting held
on May 1, 2019**

Mr. Huber presented the Minutes of the Board of Supervisors' Meeting held on May 1, 2019 to the Board of Supervisors.

On a Motion by Mr. Weissing, seconded by Mr. Diver, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on May 1, 2019, as amended, for the Preserve at Wilderness Lake Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Operation and
Maintenance Expenditures for April
2019**

Mr. Huber presented the Operation and Maintenance Expenditures for April 2019 to the Board of Supervisors.

On a Motion by Mr. Diver, seconded by Mr. Watson, with all in favor, the Board approved the Operation and Maintenance Expenditures for April 2019 in the amount of \$130,185.68, for the Preserve at Wilderness Lake Community Development District.

TWELFTH ORDER OF BUSINESS

**Review of Financial Statements for
April 2019**

Mr. Huber presented the Financial Statements for April 2019 to the Board of Supervisors. Mr. Diver mentioned that the CDD was in good Financial shape.

THIRTEENTH ORDER OF BUSINESS

Review of the Reserve Study

Mr. Huber presented the Reserve Study to the Board of Supervisors. They had no questions at this time.

FOURTEENTH ORDER OF BUSINESS

District Manager's Report

Mr. Huber reminded the Board their next meeting is on July 11, 2019, at 9:30 a.m. Mr. Huber updated the Board regarding the cost of the mailing for the increase in the budget for next year. A Board member asked the status of the cover letter. Mr. Weissing and the District Manager need to still work on a cover letter for the assessment notices that will be mailed to the residents. This letter will also be reviewed by Counsel and the Chairman will sign it before sending out the residents, along with the standard assessment notice. Ms. Edwards requested an update on how the District Management Company will handle future records requests after reducing the agendas and website.

FIFTHTEENTH ORDER OF BUSINESS

Supervisors Request

Mr. Diver stated he would be reviewing the ADA Website remediation proposals prior to the next meeting.

Mr. Weissing mentioned trees that overhang highways and the status on the Gran proposal.

Ms. Edwards asked that the website proposals be include references from other CDD's that are like and similar to Preserve at Wilderness Lake CDD, as well as address of their office.

SIXTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Diver seconded by Ms. Edwards, with all in favor, the Board of Supervisors adjourned the Board of Supervisor's Meeting at 12:03 p.m. for the Preserve at Wilderness Lake Community Development District.

Assistant Secretary

Chairman/Vice Chairman

Tab 5

Square Up App & Terminal



We manage payment disputes so you don't have to

We constantly monitor for suspicious activity and block fraudulent transactions. When payment disputes occur, our team of experts deals with the bank for you, helping you avoid costly chargebacks.

Accept all major cards at 2.6% + 10¢ per tap, dip, or swipe and get funds in your bank account as fast as the next business day.



Square Terminal

Pay just \$99 after \$300 processing credit.

Square Terminal is your all-in-one device for payments and receipts. Take every type of payment quickly and securely with 24/7 fraud prevention and 24/7 phone support.

If you've signed up with Square in the last two months, you're eligible to receive \$300 in reimbursed processing costs after you activate your new Square Terminal.

In other words, you'll pay the full \$399 today, but after you start accepting credit and debit cards, the \$300 credit will be deposited into your account over time. Before long, you'll have paid only \$99 in total.

Tab 6

PRESERVE AT WILDERNESS LAKE CDD – ADA Website Compliance Cost Analysis

Vendor	Audit/Remediation Cost (Initial)	Price per PDF [approximately 1,320 pages ¹]	Total Cost of Initial Conversion	Cost of <u>Annual</u> Maintenance [After initial conversion/remediation]
ADA Site Compliance – OPTION 1	\$5,900.00 Option 1 includes auditing and remediation of the existing website content.	\$2.90 [\$3,828.00]	\$9,728.00	\$1,500.00*
ADA Site Compliance – OPTION 2²	\$3,900.00 Option 2 includes migration of current site content to new, ADA-compliant format.	\$2.90 [\$3,828.00]	\$7,728.00	\$900.00* *Does not include PDF conversion price of \$2.90 per PDF. For reference 306.5 avg. pages per agenda per month would cost an additional \$10,684.00 annually.
Campus Suite Compliance	\$2,325.00	Initial PDF includes Accessibility Compliance for 1500 pages	\$2,325.00	\$937.50 *750 pages max annually (\$1.05-\$1.75 per page afterwards) 2019 Qtly payments of \$250.00 2020 Qtly payments of \$378.75 Optional Website Hosting \$615.00
VGlobalTech	\$5,775.00	PDF conversion of up to 2 years of documents included – no “per PDF” pricing.	\$5,775.00	Quarterly Audits: \$2,400.00* Annual Maintenance: \$2,000.00** TOTAL: \$4,400.00** *Includes tech & human audits; possible savings if only tech audits. ** PDF conversion price is included.

¹ PDF count only includes documents required to be retained on the District’s website pursuant to s. 189.069, Fla. Stat. This includes establishment ordinance, current fiscal year assessment table, current fiscal year audit, two years of budget docs., district map, one year of agendas, public facilities report, current year meeting notice, two years of minutes – all based on the count provided by the district. All other documents eliminated from the count.

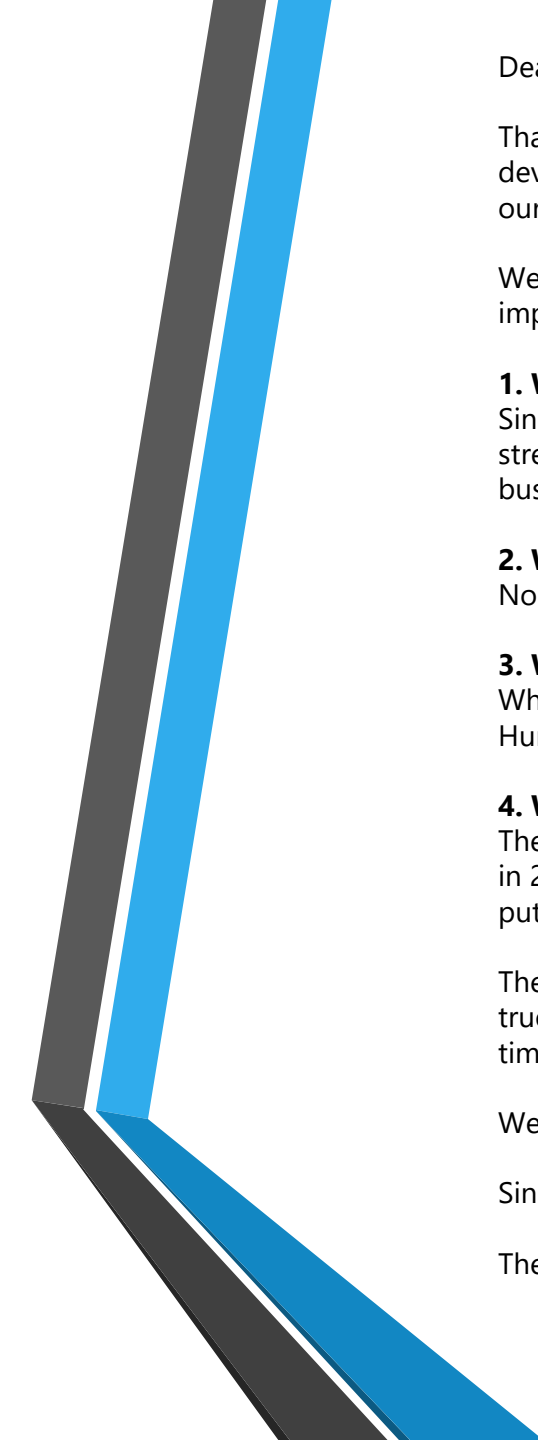
² Option 2 migrates existing site to an accessible and compliant theme built and maintained by ADA Site Compliance. By building a new site on an accessible and compliant theme, the significant preparation and testing costs associated with Option 1 are avoided.

Tab 7

ADA Site Compliance



Wilderness Lake Preserve CDD
Website Compliance and Accessibility



Dear Wilderness Lake Preserve CDD Board Members:

Thank you for the chance to present our company, ADA Site Compliance, the recognized leader in website accessibility for Florida's community development districts. We've worked with over 200 CDDs and other government entities, and hundreds of for-profit businesses. We're confident that our expertise in website and PDF accessibility makes us the right choice for Wilderness Lake Preserve.

We realize you have a choice when selecting any vendor. We also know that ADA website and PDF accessibility are highly specialized, so it's important for you to understand what sets one company apart from another. Below are a few key facts you should know about us:

1. Website & PDF accessibility are our core business

Since the explosion of ADA website lawsuits two years ago, many companies in fields like web design and SEO are now seeking a new revenue stream in digital accessibility. Many are good marketers but simply lack the skills and knowledge to properly do this work. At ADASC, we have one business: making – and keeping – our clients' websites and PDFs accessible.

2. We have a great track record

No ADASC clients have been sued since completing their auditing and remediation. We do the work the way it must be done, with no shortcuts.

3. We remediate PDFs the RIGHT way – with human expert auditors

While PDFs differ from websites in many ways, they still require human judgment. There is no conversion software that makes PDFs accessible. Human eyes on every page is a must.

4. We use human beings to test for all WCAG success criteria, including those under the new 2.1 standard

The only way to make a website fully accessible is through manual testing of all 78 WCAG criteria. This includes the 17 new WCAG 2.1 criteria created in 2018, which improved upon the old 2.0 standards. Software alone can't do the job. Neither can select human auditing or a "hybrid" approach. We put human eyes on every page we test, and we test it fully, so you know you're compliant.

These are but a few factors districts must weigh in selecting the right expert. We respectfully urge the board to consider each one in order to get a true apples-to-apples comparison of your options. As litigation continues against CDDs, having a truly accessible website and PDFs will save you time and money. And it's the right thing to do.

We welcome your questions and look forward to serving as your trusted resource for all your accessibility needs.

Sincerely,

The ADA Site Compliance Team

Our Firm

ADA Site Compliance is a leading provider of website accessibility and solutions for businesses and government. Our team includes specialists in auditing and remediation, coding, PDFs and WCAG compliance. Entities of all sizes and across industries trust our expertise in making their digital assets usable and enjoyable for all while meeting the guidelines of the ADA.



Accessibility, Compliance & Community Development Districts

The Florida Department of Economic Opportunity requires that all special district websites, by law, be fully accessible to those with disabilities. Community Development Districts (CDDs) and other special purpose entities must ensure that all content on their sites comply with the Americans with Disabilities Act, a 1990 federal law.



How Do People with Disabilities Use My Website?

HEARING IMPAIRED

All media that can be heard
– videos, sound bites –
must have a written
description.

VISUALLY IMPAIRED

Sites must be properly built to let
assistive devices read all visual
elements aloud to blind and low-
vision users.

PHYSICALLY IMPAIRED

Keyboard shortcuts must
permit disabled users to
navigate a site without
using a mouse.



“Accessible design is good design”

Steve Ballmer
Former CEO, Microsoft

Costs: Reputational & Monetary

- Web accessibility lawsuits are on the rise and continue to be backed by the U.S. Department of Justice.
- The cost to hire attorneys and pay associated fees can range from tens of thousands of dollars to the high-six-figures.
- Related costs include human capital, negative PR, stress on your district, and reputational damage via traditional and social media.



“We believe very deeply that accessibility is a human right”

**Tim Cook
CEO, Apple**

First Steps: Risk-Mitigation



Compliance Shield

A certificate on your website indicates that you have a compliance plan in place and are taking active steps toward usability for all.



Site Accessibility Policy

A compliance plan details your strides toward access for all and lists alternate contact info for users in need of accommodations.



Compliance Audit Report

A detailed audit report shows the lines of code to be corrected and screen shots and text descriptions of every compliance failure.

Phases of Compliance

Option 1 – Audit & Remediation of Your Current Site

Phase 1

Technological Auditing

Technological auditing identifies up to 30% of the errors on a website. A detailed report indicates the line of code to be corrected, along with a screen shot of the error and a recommendation for remediating the issue.

Phase 2

Human Expert Auditing

Only human expert auditing can reveal the 70-80% of compliance failures that technological auditing cannot find. This applies both to webpages and PDFs, the latter of which can only be made accessible with human-expert-led remediation.



Phases of Compliance

Option 2 – Site Migration

Phase 1

Migration of All Content

Our technical team migrates your existing website over to a brand new site built on accessible themes that ADA Site Compliance has designed and maintains – and that is proven to be compliant under the ADA.

Phase 2

Quality Assurance

Post-migration, our technical team tests your newly migrated site for the same WCAG 2.1-level criteria we use when auditing and remediating existing sites.



Web Developers and IT Teams are NOT Audit and Compliance Experts

Auditing correctly the first time saves you time and money.



Without human expert auditing, your website and PDFs will not be compliant, accessible, and usable.

First Look: Sample Pages from Your District's New, Compliant Website

[Home](#)
[About Us](#)
[Contact Us](#)

[CDD](#)
[Election](#)
[Finances](#)
[HOA](#)
[Meetings](#)
[Questions](#)
[Services](#)

Waterset Central

Community Development District

Welcome

Welcome to the official website for the Waterset Central Community Development District (the "District"). This website is funded on behalf of the District to serve two major purposes. The first is to comply with Chapter 189.069 of the *Florida Statutes*, which requires each special district to maintain an official internet website. The second is an effort to help educate the general public about the services provided by the District, and to highlight the other agencies involved in the day-to-day operations of the community. These agencies include, but are not limited to the Florida Department of Economic Opportunity, Hillsborough County and the Waterset Central homeowner's association.

Upcoming Events


- December 13, 2018 at 9:00 am
- January 10, 2019 at 9:00 am
- February 14, 2019 at 9:00 am
- March 14, 2019 at 9:00 am
- March 14, 2019 at 9:00 am
- April 11, 2019 at 9:00 am
- May 09, 2019 at 9:00 am
- June 13, 2019 at 9:00 am
- July 11, 2019 at 9:00 am
- August 08, 2019 at 9:00 am
- September 12, 2019 at 9:00 am

District Administration

The District Manager's responsibilities include:

- Preparation and submittal of a proposed operations and maintenance budgets for Board review and action
- Preparation of contract specifications for District operations, including community appearance, waterway management, street lighting and facilities maintenance
- File all required forms and documents with state and local agencies
- Attend all Board of Supervisor meetings – implement the policies of the Board
- Additional duties as directed by the Board


Rizzetta & Company, Inc.
9428 Camden Field Parkway
Riverview, FL 33578
Joe Roethke
District Manager
Ph. 813-533-2950



ACCESSIBILITY
POLICY

If you have a concern, please let us know. [Contact us here](#) to report your concern. Certain documents will be in PDF format.

Certain documents will be in PDF format. To view them you may have to [download](#) the latest version of Adobe Reader.


Waterset Central CDD

[Welcome](#)
[Links](#)
[Documents](#)
[Information](#)

[CDD](#)
[Election](#)
[Finances](#)
[HOA](#)
[Meetings](#)
[Questions](#)
[Services](#)

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Community Development Districts – What you should know!

A Community Development District (CDD) is a governmental unit created to serve the long-term specific needs of its community. Created pursuant to chapter 190 of the Florida Statutes, a CDD's main powers are to plan, finance, construct, operate and maintain community-wide infrastructure and services specifically for the benefit of its residents.

What will the CDD Do?

Through a CDD, the community can offer its residents a broad range of community-related services and infrastructure to help ensure the highest quality of life possible. CDD responsibilities within our community may include storm water management, potable and irrigation water supply, sewer and wastewater management, and street lights.

Wilderness Lake Preserve CDD – Scope of Work & Pricing Options*

Website

- ❑ Option 1 – For Auditing & Remediation of Existing Website:

\$5,900 (year one) - auditing & remediation of the existing Wilderness Lake Preserve CDD website

- Wilderness Lake Preserve CDD owns 100% of the website

\$1,500 (annually) - to provide continued accessibility and ongoing compliance support as standards change

- includes 10 free hours of annual consulting (**a \$2,500 value**)

- includes monthly tech audit reports for ongoing maintenance (**a \$999 value**)

- includes Accessibility Policy & Compliance Shield

- annual fee is waived in year one

- ❑ Option 2 – For Creation of New, Compliant & Accessible Website

\$3,900 (year one) - migration of current site content to new, ADA-compliant format

- Wilderness Lake Preserve CDD owns 100% of the website

\$900 (annually) - to provide continued accessibility and ongoing compliance support as standards change

- includes 10 free hours of annual consulting (**a \$2,500 value**)

- includes monthly tech audit reports for ongoing maintenance (**a \$999 value**)

- includes Accessibility Policy & Compliance Shield

- annual fee is waived in year one

PDFs

- ❑ Option A - \$99: two years of PDF conversion to text/HTML format (will not make documents compliant and accessible)

- ❑ Option B - \$2.90 per page: full human expert remediation of documents in accordance with WCAG 2.1 criteria and PDF UA & Universal Design best practices. All files will be compliant and accessible

** the pricing above reflects a 20% discount that ADA Site Compliance is pleased to offer to all Egis clients*

ACCESSIBLE

Contact Information

ADA Site Compliance, LLC

Jeremy Horelick, Vice President
(561) 258-9518 Direct

jeremy@AdaSiteCompliance.com
AdaSiteCompliance.com



**“If you think compliance is
expensive, try non-compliance.”**

Fmr. Dep. U.S. Attorney General Paul McNulty

ADA Site Compliance, LLC



Statement of Work (SOW) Agreement to Perform Consulting Services

Date

May 31, 2019

Services Performed By:

ADA Site Compliance, LLC

Services Performed For:

Wilderness Lake Preserve CDD

This Statement of Work (SOW) is issued pursuant to the Master Services Agreement between Wilderness Lake Preserve CDD (“Client”) and ADA Site Compliance, LLC (“Contractor”), effective May 31, 2019 (the “Agreement”). This SOW is subject to the terms and conditions contained in the agreement between the parties and is made a part thereof. Any term not otherwise defined herein shall have the meaning specified in the agreement. In the event of any conflict or inconsistency between the terms of this SOW and the terms of the agreement, the terms of the SOW shall govern and prevail.

This SOW, effective as of May 31, 2019, is entered into by and between Contractor and Client for Client’s website www.wildernesslakecdd.org and is subject to the terms and conditions specified below. The exhibit(s) to this SOW, if any, shall be deemed to be a part hereof. In the event of any inconsistencies between the terms of the body of this SOW and the terms of the exhibit(s) hereto, the terms of the SOW shall prevail.

Period of Performance

The services shall begin on the date of the Agreement’s execution and shall continue through completion or termination, subject to the termination provisions below.

Process & Engagement

ADA Site Compliance uses both technological (i.e. software-based) and human expert auditing to detect compliance failures for websites, mobile applications, PDFs, and other digital assets. We evaluate their accessibility against evolving web content accessibility guidelines (currently WCAG 2.1) and offer the solutions below. In both cases, we will deliver you a website that has been audited and remediated for substantial compliance with current standards.

Option 1 – Our team of human expert auditors performs manual compliance testing of your existing website using

screen reader software and keyboard shortcuts. This testing method best simulates the actual conditions a user with disabilities experiences when visiting your site and is therefore the most reliable gauge of its real-world accessibility.

Full human expert auditing for all WCAG criteria is the only auditing method known to make a website accessible. Semi-manual or software-based approaches will not make your website compliant.

Our remediation team uses the resulting audit report to make all relevant fixes to your existing site via its source code. We then re-submit the fixed pages for round two of human auditing and a corresponding second round of corrections. This is to ensure all failures have been addressed and that no new ones were created in the process.

Throughout the process and afterward, you will receive monthly technological audit reports that identify all errors that software can detect. As noted above, software-based reports alone cannot identify 100% of accessibility failures; at best, they can uncover about one-third of them. As such, your technological reports are intended only as a general diagnostic of your site's ongoing compliance health – not as a measure of your site's overall accessibility.

Option 2 – Our team will migrate your existing site to an accessible and compliant theme built and maintained by ADASC. Wilderness Lake Preserve CDD will own all site content, and Rizzetta & Company will continue to host and provide backup for your site. Post-migration, our audit and design teams will continuously monitor your new website for its substantial compliance with current standards. By building a new site on an accessible and compliant theme, we avoid the significant preparation and testing costs associated with Option 1. This is reflected in the price difference between the two options.

Scope of Work & Deliverables

Contractor shall provide the following services/deliverables for Client and its site, www.wildernesslakecdd.org:

Technological Auditing

- Customized software-based auditing of the entire web domain
- Detailed monthly audit reports (a \$999 value) including the precise location in the code of each failure, a description of the error, a picture for visual context, and a suggested remediation step
- Technological audit reports capture approximately one-third of known failures and are intended as a broad diagnostic and accountability tool, not as a full compliance blueprint

Site Migration (Option 2 only)

- Contractor will migrate the content of Client's existing website to one built on Contractor's own themes that are known to be accessible and compliant with WCAG 2.1 standards
- Content may include, but is not limited to, pictures, text, tables, video files, and forms
- Some existing functionality and content, including that provided by third-party vendors, may be impossible to migrate "as is" from the existing site to the new one, in which case another solution may be required
- Review by Contractor's technical team leaders of the migrated site for quality assurance

PDF Auditing & Remediation (if applicable)

- Contractor will manually audit, remediate, and deliver to Client fully accessible PDFs
- Remediation done in accordance with WCAG 2.1 criteria and PDF UA & Universal Design best practices

- All files validated using commonly used assistive technology software
- This service is not automatically included with either migration or auditing/remediation
- Per-page pricing is included in the Fee Schedule section of this SOW

Customized Accessibility Policy & Compliance Shield

- Indication of Client's active engagement with recognized experts in the field of website accessibility and compliance; the deliverable is uploaded to the footer of Client's website and acts as a deterrent to litigation from trolling plaintiffs and/or attorneys
- Statement of Client's specific ongoing strides toward compliance with current WCAG standards – to be posted on the website (links to ADA Compliance Shield)
- Alternate contact info for users to report inaccessible areas of Client's website and to request assistance – to be posted on the website (links to ADA Compliance Shield)

Technical Support

- Ten (10) FREE hours of technical support (a \$2,500 value) to Client and/or its developers via email, phone, video, and (where feasible) in-person contact

Fee Schedule

Option 1:

Website:

\$5,900 (year one) – auditing and remediation of the current Wilderness Lake Preserve CDD website

\$1,500 (annually) – to provide continued accessibility and ongoing compliance support

PDFs (please select one)

\$99 – two years of PDF conversion to text/HTML format (Option A)

or

\$2.90 per page – full human expert remediation of PDFs in accordance with WCAG 2.1 criteria (Option B)

Option 2:

Website:

\$3,900 (year one) – license fee for a new website built on ADA-compliant themes

\$900 (annually) – to provide continued accessibility and ongoing compliance support

PDFs: (please select one)

\$99 – two years of PDF conversion to text/HTML format (Option A)

or

\$2.90 per page – full human expert remediation of PDFs in accordance with WCAG 2.1 criteria (Option B)

The above pricing reflects a **20% discount** based on Client's contract with Egis Insurance and Risk Advisors. One-half (50%) of the year-one fee for services is due at the time of the Agreement's signing, with the balance due upon Client's acceptance of the final deliverables.

The annual fee, to be paid one (1) year after the execution date of this SOW, includes Client's continued use of Contractor's Compliance Shield and Accessibility Policy; updates made to the Accessibility Policy to reflect changing standards and laws; monthly technological auditing and reporting, and continued consulting.

Completion Criteria

Contractor will make all reasonable efforts to complete human expert auditing in an expeditious way. The process of migrating, auditing, and remediating website-based content is time-intensive and typically takes between thirty (30) and forty-five (45) days, per round, to complete. This excludes any time needed to remediate the identified failures and to validate their corrections. The total completion time for multiple rounds of human expert auditing may be three (3) to six (6) months in all. For sites of significant complexity, this term may be longer.

Contractor shall have fulfilled its obligations to Client when either of the following occurs:

- Contractor provides Client all deliverables above, and Client accepts these without unreasonable objections. If Contractor receives no response within seven (7) business days of delivery, this shall be deemed acceptance.
- Contractor and/or Client may cancel services not yet provided within sixty (60) business days with advance written notice to the other party.

Signatures

In witness whereof, the Parties have, by their duly authorized representatives, executed this SOW as of the date first set forth above.

ADA SITE COMPLIANCE, LLC

WILDERNESS LAKE PRESERVE CDD

By: _____

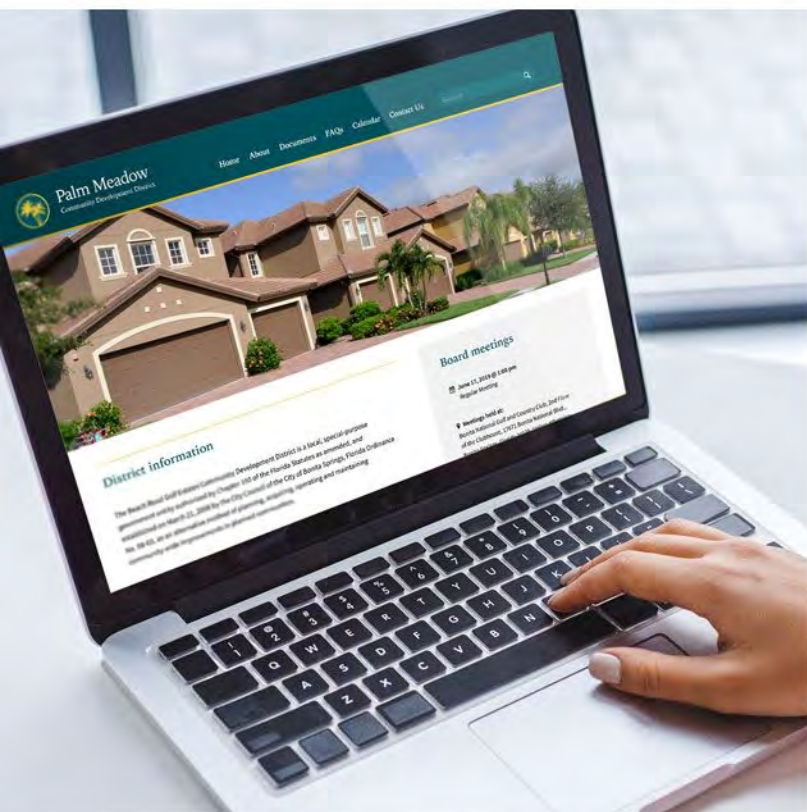
By: _____

Name: _____

Name: _____

Title: _____

Title: _____



Keeping your community informed. And you compliant.

Preserve at Wilderness Lake Community Development District

Proposal date: 2019-06-14

Proposal ID: LVTVD-6VM77-5KWGL-VTV9M

Pricing.....	2
Services.....	3-5
FAQs.....	6
Statement of work.....	7-8
Terms and conditions.....	9-12



Ted Saul

Director - Digital Communication

 *Certified Specialist*



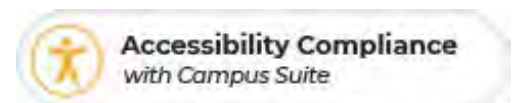
Pricing

Effective date: 2019-07-01

Implementation	Quantity	Subtotal
On-boarding of ADA Compliant Website and Remediation of Historical Documents <ul style="list-style-type: none">• Migration website pages and present on a staged website for approval• Initial PDF Accessibility Compliance Service for 1500 pages of remediation	1	\$2,325.00
<hr/>		
Annual ongoing services	Quantity	Subtotal
Website services <ul style="list-style-type: none">• Hosting, support and training for users• Website management tools to make updates• Secure certification (https)• Monthly accessibility site reporting, monitoring and error corrections	1	\$615.00
<hr/>		
Ongoing PDF Accessibility Compliance Service <ul style="list-style-type: none">• Remediation of all PDFs stored on your website• Remediation of up to 750 PDF pages• Dashboard for reporting and managing all PDFs• 48-hour turnaround for fixes for board agendas• PDF manager dashboard	750*	\$937.50
<hr/>		
Social Media Manager		Included

**Maximum PDF pages per 12 month period*

Total: \$3,877.50





Accountable, compliant communications

Keeping your residents and property owners informed is a big responsibility – one that requires constant diligence. Staying current with the laws that apply to public access to district records, reports and other legal requirements presents a big challenge for many CDD communities.

When it comes to your website and all the web-based documents you are required to publish, they all need to be fully accessible. Florida statutes and federal laws require you and every special district be compliant with ADA (Americans with Disabilities Act) and accessibility regulations.

Keeping it all accessible – and legal

Campus Suite provides the total accessibility solution to keep all your web communications and web documents on the right side of these laws – specifically chapters 189 and 282 of the Florida Statutes.

Designed for districts



Easy-to-update website, hosting and support



Worry-free ADA-compliance, auditing and full reporting



Meets Florida statutes and federal laws

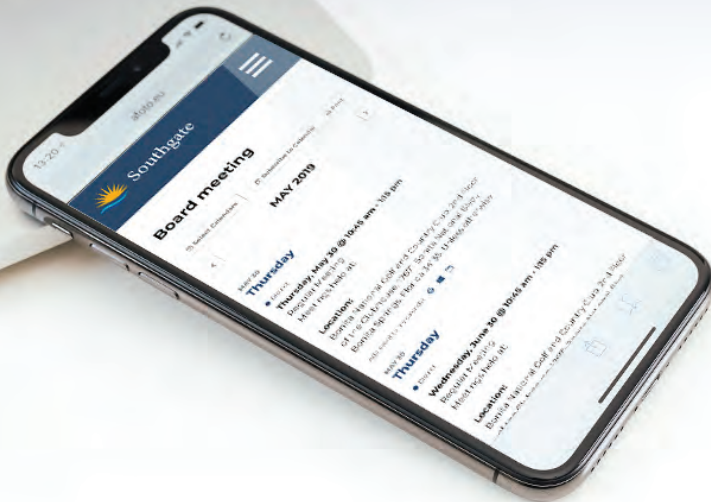


Save CDD board time and money

Keeping your community informed and compliant.



Accessibility Compliance
with Campus Suite



We'll handle all your website and document accessibility.

We take on the responsibility of making and keeping your website fully accessible to people with disabilities. We know what's at stake if your website is not ADA-compliant, so we handle it all – monitoring, reporting, and remediation.

We stand behind our seal of approval.

Each page of your website will have our official certification of a website that meets the required accessibility standards.

Maintain ADA compliance:

- ✓ Website and documents meet WCAG 2.1 requirements
- ✓ Monthly accessibility scanning audits and reporting
- ✓ In-house team that fixes all of the accessibility errors
- ✓ On-demand PDF remediation (48-hour turnaround)

A website with all the features your district needs.

Communication is key to success in any organization, and your community development district is no exception. At Campus Suite, we understand the unique communication needs of CDDs and create a comprehensive website that serves as your communication hub.

Your property owners and residents will come to depend on the wealth of information at their fingertips. And your board members, management team and staff will come to rely on the role your website serves in streamlining the critical communications functions you're required by law to provide.

Your district website features:

- ✓ Professional website design
- ✓ Easy-to-use tools to make updates
- ✓ Total document management
- ✓ Support and training for users
- ✓ Calendar of events
- ✓ Clubhouse and rental scheduling
- ✓ Meeting notices and minutes



A trusted name for compliance.

For over 15 years, Campus Suite has built a reputation helping public schools across the country eliminate communication barriers and improve school community engagement. We do it by creating easy-to-use, affordably priced websites featuring professional design, unmatched customer service, and paving a leadership role in website accessibility.

We've helped districts build web accessibility policies and websites, and even created contingency plans for responding to web issues and complaints from the OCR (U.S. Office for Civil Rights). These include detailed resolution plans when clients need to respond to avoid fines and the negative publicity that sometimes surrounds non-compliance.

Campus Suite has also pioneered educating public institutions about website accessibility by establishing the Website Accessibility Education Center, a valuable resource for website administrators..



Campus Suite Academy
Website Accessibility Center

www.campussuite.com/accessibility-center

Frequently asked questions

For PDF service, what is the price per page?

Pricing can range based on the volume of PDFs you have on your website and if it is part of the initial remediation or the on-demand service. The price range is between \$1.05 per page to \$1.75 per page.

What does the PDF scan and remediation process look like?

You'll upload your documents to the dashboard. We are notified and begin setting up the scan. After the fixes are made, we put the documents back onto the dashboard and you are notified. You then put them back to the appropriate location on your website.

What does the ADA managed service process for our website look like?

Our team performs monthly scans of your site utilizing software. Our team then goes through the results and fixes the content-related errors by hand. A report is produced for your records and uploaded to your ADA dashboard. Any outlying issues we may encounter, you will be notified until the issue is resolved.

How long does it take?

For non-urgent doc remediation, we can scan and fix up to 2000 pages per week. We also have urgent services available for an additional fee with a turnaround time of 48 hours.

What standards do you follow for ADA?

We follow WCAG AA 2.1 guidelines

Are there any hidden fees?

No.

How long does it take to build the website?

It depends upon your responsiveness, but generally only a couple of weeks.

Can we change the design of our website?

Our themes are customizable to address your preferences. There are some guardrails in place to help ensure ADA compliance to a degree, but you can select colors, images, etc...

Do your sites offer a calendar?

Yes. This site can be utilized in many different ways. One of which is a calendar to help with your clubhouse availability/rental schedule.

Statement of work

1. **On-boarding of ADA Compliant Website and Remediation of Historical Documents.** Contractor will deliver a functional, responsive, working ADA compliant website that can display content submitted to the Contractor by the District. At a minimum, the website and the documents on the website will:
 1. Comply with the guidelines provided by Web Content Accessibility Guidelines 2.1, as amended and/or replaced by new releases from time to time (“WCAG”);
 2. Contain a website accessibility policy that includes: a commitment to accessibility for persons with disabilities, the accessibility standard used and applied to the website (at a minimum WCAG), and contact information of the District Manager or their designee (email and phone number) in case users encounter any problems;
 3. Display an ADA compliance shield, seal, or certification;
 4. Provide options to create a CDD-branded design (colors, logo, etc...)
 5. Be accessible on modern versions of Internet Explorer, Edge, Mozilla, Safari, and Chrome web browsers and be “mobile friendly” and offer a “mobile version” of the sites content for access from tablets or smart phones.
 6. Be free of any commercial advertising;
 7. Be free of any known spyware, virus, or malware;
 8. Secure certification (https)
 9. Secure cloud hosting with fail-overs
 10. Allow for data backups, and record retention as required by law;
 11. Allow for the display a calendar, reservation request form, and newsletter;
 12. Creation of a dashboard for the District to upload and remove content, manage all documents, manage document remediation, and review reports generated by the Contractor; and
 13. Remediate 1500 pages identified by the District for the new website in an ADA compliant format.*
2. **Domain Fee.** The Contractor shall pay the annual fee for the domain name of the District’s website.
3. **Maintenance and Management of the Website.**
 1. Contractor will manage and maintain the website;
 2. Remediate new documents (a not to exceed 750 pages per year) provided by the District Manager in an ADA compliant format;*
 1. For Agenda Packages, the Contractor shall turn around the documents within 2 business days
 3. District shall be responsible for uploading the ADA compliant documents onto the website. Contractor shall ensure that the District only has the ability to upload or remove documents on the website and cannot alter any other aspect of the website;
 4. Contractor will store all District data, including files, text and parameters; data will be backed-up on a separate storage system at regular intervals; and
 5. The ADA compliant website will be on-line at all times unless maintenance or upgrades require it to be unavailable. When maintenance or upgrades require the website to be unavailable, Contractor will

provide the District with reasonable advance notice in writing.

4. Monthly Auditing and Remediation Services.

1. Every month Contractor will comprehensively audit the website's compliance with (1) WCAG and (2) any applicable laws, rules, and regulations (including, the Department of Justice);
2. After the audit, Contractor will remediate any web accessibility deficiencies of the website or content on the website; and
3. The Contractor will provide a written report to the District that summarizes the audit and any remediations made.

5. Support Services.

Contractor will supply telephone and/or email support to the District on a reasonable and necessary basis to within business hours – Monday to Friday 9 am to 6 pm EST, exclusive of holidays. The Contractor will provide a listing of detailed hours, holidays, and service availability on their website, and reserves the right to modify the times technical support is available.

*If certain PDFs are not able to be fully remediated, Contractor shall work with the District to create a summary of the content in the PDF and provide contact information if anyone needs reasonable accommodations to access the full content within that PDF.

Website Creation and Management Agreement

This Website Creation and Management Agreement (this “Agreement”) is entered into as of 2019-07-01, between the Preserve at Wilderness Lake Community Development District, whose mailing address is 3434 Colwell Avenue, Tampa, FL 33614 (the “District”) and Innersync Studio, LLC., an Ohio limited liability company (d/b/a Campus Suite), whose mailing address is 752 Dunwoodie Dr., Cincinnati, Ohio 45230 (the “Contractor”).

Background Information:

The District is a local unit of special-purpose government established pursuant to the Uniform Community Development District Act of 1980, as codified in Chapter 190, Florida Statutes. The District is required to have a website and desires to have a website created, regularly updated, managed, inspected, and remediated to ensure compliance with the Americans with Disabilities Act (the “ADA”). The Contractor has the technical expertise to provide the above-mentioned services. The District desires to retain the Contractor to provide services as described in this Agreement.

Operative Provisions:

1. Incorporation of Background Information. The background information stated above is true and correct and by this reference is incorporated as a material part of this Agreement.

2. Scope of Services. The Contractor will perform all work, including all labor, equipment, and supervision necessary to perform the services described in the “Statement of Work” attached hereto as Exhibit A.

3. Term and Renewal. The initial term of this Agreement will be for one year from the date of this Agreement. At the end of the initial term, this Agreement will automatically renew for subsequent one-year terms pursuant to the same price and contract provisions as the initial term, until terminated by either party pursuant to the termination provisions below.

4. Termination.

a. Either party may terminate this Agreement without cause, with an effective termination date of the next scheduled renewal date, by providing at least thirty (30) days written (letter, facsimile, email) notice to the other party prior to the next renewal date.

b. Either party may terminate this Agreement with cause for material breach provided, however, that the terminating party has given the other party at least thirty (30) days written (letter, facsimile, email) of, and

the opportunity to cure the breach.

c. Upon termination of this Agreement:

- i. The Contractor will be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor. If any deposit or advanced payments exceeds these costs, Contractor will refund the appropriate amount to the District.
- ii. The Contractor will provide the District or its designee with all domain names, authorizations, usernames, passwords, and content (including remediated content) in the format in which it was stored on the server, at a cost not to exceed \$50 to the District.
- iii. The Contractor will be permitted to remove its name and ADA compliance shield, seal, or certificate from the website on the effective date of the termination.
- iv. If the Contractor was using certain software (including content management software) that is proprietary and was licensed to the District during the term of the Agreement, then the Contractor shall coordinate with the District as to the end of the license or simply create a simple splash page of the District with information on the transition to a new website.

5. Compensation and Prompt Payment.

- a. Upon execution of this Agreement, the District agrees to pay Contractor for a one-time payment of \$2,325.00 for the Creation of Website described in the Statement of Work and the Domain Fee through October 1, 2020.
- b. Starting on October 1, 2019 the District agrees to compensate the Contractor \$225.00 every three months for Maintenance and Management of the Website, Monthly Auditing and Remediation Services, and Support Services as described in the Statement of Work. The District shall make such payments in advance of the services to be provided. Contractor will provide the District with an invoice on a quarterly basis for work to be performed. The District will pay Contractor within 15 days of receipt of the invoice.
- c. Starting on July 1, 2020 and thereafter until this Agreement is terminated, the District agrees to compensate the Contractor \$378.75 every three months for the Domain Fee, Maintenance and Management of the Website, Monthly Auditing and Remediation Services, and Support Services as described in the Statement of Work. The District shall make such payments in advance of the services to be provided. Contractor will provide the District with an invoice on a quarterly basis for work to be performed. The District will pay Contractor within 15 days of receipt of the invoice.

6. Additional Work. If the District should desire additional work or services, the Contractor agrees to

negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the parties will agree in writing to an addendum (for changes to the regular services) or work authorization order (for all other services). The Contractor will be compensated for such agreed additional work or services based upon a payment amount acceptable to the parties and agreed to in writing.

7. Ownership of Website, Domain Name, and Content. The District will be the owner of the website, domain name, and all content (including remediated content provided by the Contractor) on the website.

8. No Infringement of Intellectual Property. Contractor warrants and represents that neither the Statement of Work nor any product or services provided by Contractor will infringe, misappropriate, or otherwise violate the intellectual property rights of any third-party. Contractor shall take all steps to ensure that the District has no access to confidential software or data that is proprietary (whether it's the Contractor's or another provider's through a license agreement).

9. Promotion. The District permits Contractor to identify the District as a customer of Contractor in Contractor's marketing materials (including using the District's name and logo for such limited purposes).

10. Warranty. The Contractor warrants that the work: (a) will conform to the requirements of the Statement of Work, (b) will be performed in a prompt, diligent, good, safe and workmanlike manner in accordance with all laws, industry standards, and all applicable ADA and WCAG regulations, and (c) will be performed without defects in workmanship or in code. To the extent that any defects are found and reported to the Contractor, the Contractor shall correct such defects within thirty (30) days.

11. Relationship Between the Parties. It is understood that the Contractor is an independent contractor and will perform the services contemplated under this Agreement. As an independent contractor, nothing in this Agreement will be deemed to create a partnership, joint venture, or employer-employee relationship between the Contractor and the District. The Contractor will not have the right to make any contract or commitments for, or on behalf of, the District without the prior written approval of the District. The Contractor assumes full responsibility for the payment and reporting of all local, state, and federal taxes and other contributions imposed or required of the Contractor during the performance of services to the District.

12. Compliance with Governmental Regulations. The Contractor will comply with necessary economic, operational, safety, insurance, and other compliance requirements imposed by federal, state, county, municipal or regulatory bodies, relating to the contemplated operations and services hereunder. The Contractor warrants and represents the Contractor is currently in compliance with and will hereafter comply with all federal, state and local laws and ordinances relating in any way to the services provided hereunder. Contractor is solely responsible for complying with all applicable laws pertaining to website accessibility,

including but not limited to the ADA and those certain WCAG standards, and other web accessibility guidelines as amended from time to time.

13. Insurance. Contractor will, at its own expense, maintain commercial general liability insurance coverage of no less than \$1,000,000 for the duration of the term of this Agreement and for any renewals of the term, as mutually agreed upon by the parties, which names the District, its officers, agents, staff, and employees as an additional insured. The Contractor will deliver to the District proof of insurance referred to herein or a certificate evidencing the coverage provided pursuant to this Agreement. Such insurance policy may not be canceled without a thirty-day written notice to the District. The Contractor will maintain Workers Compensation insurance as required by law.

14. Limitation of Liability. Either party's total liability under this Agreement, regardless of cause or theory of recovery, will not exceed the total amount of fees paid by the District to the Contractor during the twelve-month period immediately preceding the occurrence or act or omission giving rise to any claim. Contractor shall not be liable for ADA compliance of any content posted by the District without first being remediated by the Contractor.

15. Indemnification. Contractor agrees to, subject to the limitation of liability described above, indemnify, defend and hold the District and its supervisors, officers, managers, agents and employees harmless from any and all liability, claims, actions, suits or demands by any person, corporation or other entity for injuries or damage of any nature, arising out of, or in connection with, the work to be performed by Contractor, including litigation or any appellate proceedings with respect thereto. Contractor further agrees that nothing herein will constitute or be construed as a waiver of the District's limitations on liability contained in Section 768.28, Florida Statutes, or other statute or law. Any subcontractor retained by the Contractor will acknowledge the same in writing. Obligations under this section will include the payment of all settlements, judgments, damages, liquidated damages, penalties, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorney fees, and paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings) as ordered.

16. Conditions Precedent Prior to Any Litigation. In the event that either party is dissatisfied with the other party and as a condition precedent prior to commencing any litigation, such party shall communicate in writing to the other party with their specific concerns. The parties shall make a good faith effort toward the resolution of any such issues. If the parties are not able to reach a mutually acceptable solution, then either party may request arbitration at their own expense. If such arbitration is requested, it shall be held within sixty (60) days of such request.

17. Remedies in the Event of Default. Subject to the limitation of liability described above, a default by either party under this Agreement will entitle the other to all remedies available at law or in equity, which

may include, but not be limited to, the right of actual damages and/or specific performance. Nothing contained in this Agreement will limit or impair the District's right to protect its rights from interference by a third-party to this Agreement.

18. Controlling Law. This Agreement is governed under the laws of the State of Florida with venue in the county the District is located in.

19. Enforcement of Agreement. Only after satisfying the conditions precedent prior to any litigation above, in the event it becomes necessary for either party to institute legal proceedings in order to enforce the terms of this Agreement, the prevailing party will be entitled to all costs, including reasonable attorney's fees at both trial and appellate levels against the non-prevailing party, with a not to exceed limit of the total amount of fees paid by the District to the Contractor during the twelve-month period immediately preceding the occurrence or act or omission giving rise to any claim.

20. Public Records. Contractor acknowledges the District is a special purpose unit of local government in the State of Florida, and that all documents of any kind provided to or in possession of Contractor in connection with this Agreement are subject to Florida's public records laws, pursuant to Chapter 119, Florida Statutes. As required under Section 119.0701, Florida Statutes, Contractor will (a) keep and maintain public records that would ordinarily and necessarily be required by the District in order to perform the Service Provided, b) provide the public with access to public records on the same terms and conditions that the District would provide the records and at a cost that does not exceed the cost of reproduction permitted by law, (c) ensure that public records which are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law, and (d) meet all requirements for retaining public records and transfer, at no cost to the District, all public records in possession of the Contractor upon termination of this Agreement, and destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with the information technology systems of the District. Upon receipt by Contractor of any request for copies of public records, Contractor will immediately notify the District of such request. Failure of Contractor to comply with public records laws to the extent required by statute may result in immediate termination of the Agreement.

IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT [TBD], OR BY EMAIL AT [TBD], OR BY REGULAR MAIL AT [TBD].

21. Scrutinized Companies. Pursuant to Section 287.135, Florida Statutes, Contractor represents that in entering into this Agreement, the Contractor has not been designated as a "scrutinized company" under the

statute and, in the event that the Contractor is designated as a “scrutinized company”, the Contractor will immediately notify the District whereupon this Agreement may be terminated by the District.

22. Severability. If any provision of this Agreement is held invalid or unenforceable, the remainder of this Agreement will remain in full force and effect.

23. Assignment. This Agreement is not transferrable or assignable by either party without the written approval of both parties.

24. Amendment. This Agreement may not be altered, changed or amended, except by an instrument in writing, signed by both parties hereto.

25. Arm’s Length Transaction. This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

26. Counterparts. This Agreement may be executed in any number of counterparts, each of which when executed and delivered will be an original; however, all such counterparts together will constitute, but one and the same instrument.

27. Entire Agreement. This Agreement contains the entire agreement and neither party is to rely upon any oral representations made by the other party, except as set forth in this Agreement. This Agreement supersedes and subsumes any prior agreements. To the extent that any provisions of this Agreement conflict with the provisions in any exhibit, the provisions in this Agreement controls over provisions in any exhibit.

Innersync Studio, LLC.	Preserve at Wilderness Lake
Steve Williams VP of Marketing	Print name

Proposal For Preserve at Wilderness Lake CDD

URL: <https://wildernesslakecdd.org/> **Website Type:** Large

Website Accessibility for People with Disabilities as per Nondiscrimination requirements of Title II of the American Disabilities Act (ADA) & WCAG

Date	Version#	Comments	Author
August 13, 2018	1.0	Updated "The Law, ADA and WCAG" section details	VB Joshi, Kristen T
January 10 th , 2019	2.0	Updated conversion and support costs based on discussed scope	VB Joshi
February 25, 2019	2.2	Updated fee-simple pricing and human audit seal	VB Joshi
March 21, 2019	2.3	Added quarterly audit as per insurance requirement	VB Joshi
March 28, 2019	2.4	Updated Annual Maintenance price for ADA support only	VB Joshi
May 7, 2019	2.5	Updated for CDD specific info after conversing with CDD Manager	VB Joshi
May 20, 2019	2.6	Added Human Audit Details	VB Joshi
June 9, 2019	2.7	Added Hosting and Backup to Maintenance	VB Joshi



BBB Rating: A+
Click for Profile

Your website gets 2 Compliance Seals

VGlobalTech's Technical Compliance Seal & Human Audit Compliance Seal*

(* Human Audit Contract required)



VGlobalTech is the ADA, WCAG Compliance Expert, with over 100 ADA & WCAG compliant websites created (....and counting) to-date! We have partnered with a non-profit agency to conduct Human Audit and Certification Seal.

Visit <https://vglobaltech.com/website-compliance/> for details.

COPYRIGHT ©: This proposal and the contents within this document are solely created by VGlobalTech team for its customers and cannot be reproduced, copied, modified or distributed (including forwarding to other customers, competitors, web designers etc.) without the written consent of VGlobalTech. VGlobalTech company holds Intellectual Property details along with company software details that must not be shared with others without the written permission of the company. The proposal and software details are customized for the requesting customer and cannot be applied to any other customer / asset / solution. This document does not apply to a case if it is not exclusively sent to you by VGlobalTech upon request.

Any violations are punishable under the law and shall be prosecuted.

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1.0 The Law

Source: http://www.leg.state.fl.us/statutes/index.cfm?App_mode=Display_Statute&URL=0100-0199/0189/Sections/0189.069.html

189.069 Special districts; required reporting of information; web-based public access. —

(1) Beginning on October 1, 2015, or by the end of the first full fiscal year after its creation, each special district shall maintain an official website containing the information required by this section. Each special district shall submit its official website address to the department.

(a) Each independent special district shall maintain a separate website.

(b) Each dependent special district shall be prominently displayed on the home page of the website of the local general-purpose government upon which it is dependent with a hyperlink to such webpages as are necessary to provide the information required by this section. A dependent special district may maintain a separate website providing the information required by this section.

(2)(a) A special district shall post the following information, at a minimum, on the district's official website:

1. The full legal name of the special district.
2. The public purpose of the special district.
3. The name, official address, official e-mail address, and, if applicable, term and appointing authority for each member of the governing body of the special district.
4. The fiscal year of the special district.
5. The full text of the special district's charter, the date of establishment, the establishing entity, and the statute or statutes under which the special district operates, if different from the statute or statutes under which the special district was established. Community development districts may reference chapter 190 as the uniform charter but must include information relating to any grant of special powers.
6. The mailing address, e-mail address, telephone number, and website uniform resource locator of the special district.
7. A description of the boundaries or service area of, and the services provided by, the special district.
8. A listing of all taxes, fees, assessments, or charges imposed and collected by the special district, including the rates or amounts for the fiscal year and the statutory authority for the levy

of the tax, fee, assessment, or charge. For purposes of this subparagraph, charges do not include patient charges by a hospital or other health care provider.

9. The primary contact information for the special district for purposes of communication from the department.

10. A code of ethics adopted by the special district, if applicable, and a hyperlink to generally applicable ethics provisions.

11. The budget of the special district and any amendments thereto in accordance with s.189.016.

12. The final, complete audit report for the most recent completed fiscal year and audit reports required by law or authorized by the governing body of the special district.

13. A listing of its regularly scheduled public meetings as required by s. 189.015(1).

14. The public facilities report, if applicable.

15. The link to the Department of Financial Services' website as set forth in s. 218.32(1)(g).

16. At least 7 days before each meeting or workshop, the agenda of the event, along with any meeting materials available in an electronic format, excluding confidential and exempt information. The information must remain on the website for at least 1 year after the event.

(b) The department's website list of special districts in the state required under s. 189.061 shall include a link for each special district that provides web-based access to the public for all information and documentation required for submission to the department pursuant to subsection

2.0 ADA & WCAG Compliance – Introduction

Every individual must have equal access to information whether it is in person service or online. This is a general agreement and understanding of access.

The Internet has dramatically changed the way state and local governments do business. Today, government agencies routinely make much more information about their programs, activities, and services available to the public by posting it on their websites. As a result, many people can easily access this information seven day a week, 24 hours a day.

Many government services and activities are also provided on websites because the public is able to participate in them at any time of day and without the assistance of government personnel. Many government websites offer a low cost, quick, and convenient way of filing tax returns, paying bills, renewing licenses, signing up for programs, applying for permits or funding, submitting job applications, and performing a wide variety of other activities.

The Americans with Disabilities Act (ADA) and, if the government entities receive federal funding, the Rehabilitation Act of 1973 generally require that state and local governments provide qualified individuals with disabilities equal access to their programs, services, or activities unless doing so would fundamentally alter the nature of their programs, services, or activities or would impose an undue burden. One way to help meet these requirements is to ensure that government websites have accessible features for people with disabilities, using the simple steps described in this document. An agency with an inaccessible website may also meet its legal obligations by providing an alternative accessible way for citizens to use the programs or services, such as a staffed telephone information line. These alternatives, however, are unlikely to provide an equal degree of access in terms of hours of operation and the range of options and programs available.

The World Wide Web Consortium (W3C) sets the main international standards for the World Wide Web and its accessibility. W3C created the Web Content Accessibility Guidelines (WCAG 2.0 and 2.1) which are similar to Section 508, but on an international level. WCAG 2.0 and 2.1 requires specific techniques for compliance and is more current than Section 508.

Many countries and international organizations require compliance with WCAG 2.0 and 2.1. The guidelines are categorized into three levels of compliance: A (must support), AA (should support), and AAA (may support). Representatives from the accessibility community around the world participate in the evolution of these guidelines.

Source: <https://www.w3.org/WAI/standards-guidelines/wcag/>

Visit <http://vglobaltech.com/website-compliance/> for more details, do a website compliance check on your website and to download a PDF proposal.

2.1 Common Problems and Solutions in Website Accessibility?

2.1.1 Problem: Images Without Text Equivalents

Solution: Add a Text Equivalent to Every Image

Adding a line of simple HTML code to provide text for each image and graphic will enable a user with a vision disability to understand what it is. Add a type of HTML tag, such as an “alt” tag for brief amounts of text or a “longdesc” tag for large amounts, to each image and graphic on your agency’s website.

The words in the tag should be more than a description. They should provide a text equivalent of the image. In other words, the tag should include the same meaningful information that other users obtain by looking at the image. In the example of the mayor’s picture, adding an “alt” tag with the words “Photograph of Mayor Jane Smith” provides a meaningful description.

In some circumstances, longer and more detailed text will be necessary to convey the same meaningful information that other visitors to the website can see. For example, a map showing the locations of neighborhood branches of a city library needs a tag with much more information in text format. In that instance, where the map conveys the locations of several facilities, add a “longdesc” tag that includes a text equivalent description of each location shown on the map – e.g., “City Center Library, 433 N. Main Street, located on North Main Street between 4th Avenue and 5th Avenue.”

2.1.2 Problem: Documents Are Not Posted In an Accessible Format

Solution: Post Documents in a Text-Based Format

Always provide documents in an alternative text-based format, such as HTML or RTF (Rich Text Format), in addition to PDF. Text-based formats are the most compatible with assistive technologies.

2.1.3 Problem: Specifying Colors and Font Sizes

Solution: Avoid Dictating Colors and Font Settings

Websites should be designed so they can be viewed with the color and font sizes set in users’ web browsers and operating systems. Users with low vision must be able to specify the text and background colors as well as the font sizes needed to see webpage content.

2.1.4 Problem: Videos and Other Multimedia Lack Accessible Features

Solution: Include Audio Descriptions and Captions

Videos need to incorporate features that make them accessible to everyone. Provide audio descriptions of images (including changes in setting, gestures, and other details) to make videos accessible to people who are blind or have low vision. Provide text captions synchronized with the video images to make videos and audio tracks accessible to people who are deaf or hard of hearing.

2.1.5 Web Content Accessibility Guidelines (WCAG)

Understanding the Four Principles of Accessibility

The guidelines and Success Criteria are organized around the following four principles, which lay the foundation necessary for anyone to access and use Web content. Anyone who wants to use the Web must have content that is:

1. **Perceivable** - Information and user interface components must be presentable to users in ways they can perceive.
 - This means that users must be able to perceive the information being presented (it can't be invisible to all of their senses)
2. **Operable** - User interface components and navigation must be operable.
 - This means that users must be able to operate the interface (the interface cannot require interaction that a user cannot perform)
3. **Understandable** - Information and the operation of user interface must be understandable.
 - This means that users must be able to understand the information as well as the operation of the user interface (the content or operation cannot be beyond their understanding)
4. **Robust** - Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.
 - This means that users must be able to access the content as technologies advance (as technologies and user agents evolve, the content should remain accessible)

If any of these are not true, users with disabilities will not be able to use the Web.

Under each of the principles are guidelines and Success Criteria that help to address these principles for people with disabilities. There are many general usability guidelines that make content more **usable by all people**, including those with disabilities. However, in WCAG 2.1, we only include those guidelines that address problems particular to people with disabilities. This includes issues that block access or interfere with access to the Web more severely for people with disabilities.

See reference section at the end of this document for more information and websites for ADA, Usability and other important compliance issues and solutions.

VGlobalTech development and business management team shall study these compliance guidelines and with our technical capabilities apply these to make your website accessible, compatible and fully functional for all people, including those with disabilities.

Visit <https://vglobaltech.com/website-compliance/> for details of our compliance process and expertise in this area.

Please see References section for several resources on compliance.

3.0 Pricing

Website Complexity: **Large Level Websites**

**VGlobalTech team shall complete the following critical tasks for client website.
All costs below are per website / CDD:**

3.1 Existing Website Remediation / New Website Build:

	Task
1.	Remediate existing website / Build new website from start for ADA and WCAG compliance requirements – ALL webpages on the website. Create accessibility document, code review, html updates, plugins / security updates required for ADA and WCAG compliance
2.	Cross-Device Check (Website needs to appear as per ADA standards on Mobile Phones, Tablets, Desktops etc.). Braille Readers, Other assistance technology compatibility
3.	ADA Standards application (as per Section 1 above). ADA.gov, Web Content Accessibility Guidelines (WCAG)
4.	PDF Documents conversion (to Text, HTML etc.) as needed for ADA Compliance / Reader Compliance (up to 2 years of documents shall be converted)
5.	Create a webpage showing websites ADA Compliance efforts
6.	Create customized footer with VGlobalTech's ADA Compliance Seal (valid for 1 year only)
7.	Web Design Total: \$5775/- (one time)

3.2 ADA Compliance Monthly Maintenance and Hosting

Maintenance contract starts after initial conversion is completed (Optional Maintenance – It is critical to maintain compliance as websites get updated):

The Annual Maintenance **DOES NOT** include the quarterly audits proposed in the previous section.

Maintenance contract is required to receive VGlobalTech's proprietary document conversion software (PDF to RTF) that allows you to easily convert documents or submit to VGlobalTech and get docs converted within less than 24 hrs.

	Task
1.	Assist with ADA Website Compliance tasks for current / new website on an ongoing basis – All new webpages and content that is put on the website – Customer must notify what updates are made (<i>content shall be uploaded by client, VGlobalTech shall provide feedback on the content ADA requirements – This is as per customers' request. Please contact VGlobalTech if a full maintenance, including content upload is required</i>)
2.	PDF Documents conversion (to Text, HTML etc) as needed (<i>new documents during the maintenance year only</i>) for ADA Compliance / Reader Compliance. VGlobalTech's proprietary batch conversion software is included as long as the contract is valid (big time saver that creates compliant documents that can be uploaded to the website). There is no limit on how many documents you can convert using VGlobalTech's software. If Auto conversion fails, VGlobalTech team shall perform manual OCR and conversion within 24 hrs.
3.	Update footer with VGlobalTech's ADA Compliance Seal (extended for current year)
	Monthly Maintenance: (starts after initial compliance engagement quoted above is complete): \$2000 /- (annually – can be broken into equal monthly charges) *support beyond 8 hrs / month shall be billed at \$55 / hr separately **Annual maintenance can be broken up into smaller monthly bills.
4.	Website hosting and backups – Premium hosting, unlimited file space, bandwidth, fast website response, regular automated backups, SSL certificates for secure site access (https protocol), 99.9% website uptime: \$600 / year
	Total Maintenance and Hosting: \$2600 / year

3.3 Quarterly Technical and Human Audit

This audit is as per the Florida Insurance Alliance guidelines. Please check with your insurance agency for specific requirements. **Read more here:** https://vglobaltech.com/wp-content/uploads/2019/03/FIA_ADA_Guidelines-2019-2020.pdf

VGlobalTech has partnered with a local agency for the visually impaired – LightHouse Works. LightHouse has developed a unique program for digital accessibility that is run by visually impaired personnel that are highly skilled in human auditing of websites and software as per the section 508 stipulations. Read more about our partnership here: <https://vglobaltech.com/website-compliance/>

Together we are now able to provide not one but two compliance seals for all our customers:

1. Digital Asset Technical Compliance Seal:



VGlobalTech in-house technical team shall remediate / test the website / software for ADA, WCAG compliance. VGlobalTech's technical design & development team is fully aware of the Americans with Disability Act (ADA), Web Content Accessibility Guidelines (WCAG), **Section 508** of the Rehabilitation Act of 1973 and overall the design principles of a professional, accessible, functional and responsive web design. The entire team has taken dedicated time and efforts to learn these design principles first hand. Our purpose is clear – **Universal, Creative Web design that works for everyone, everywhere and every time!**

2. Human Audit Seal:



LightHouse Works' visually impaired personnel shall actually test the website for compliance as per the section 508 and ADA requirements. The VGlobalTech technical team shall remediate any points discovered by LightHouse team and send the site for re-certification. Upon satisfactory completion LightHouse shall provide the Human Audit Seal that will be specific to the site and the VGlobalTech team shall put the seal on the site. This is an added layer of true Human Audit testing that provides full ADA compliance.

Cost for Technical and Human Audits:

\$2400 / Four Audits per Year

(paid as a onetime fee) (Seals renewed every quarter) (Audits are conducted by VGlobalTech and LightHouse Agency together)

This proposal includes following points, stipulations terms and conditions:

*(1) conference call or in person meetings per month with client to review metrics, results and monthly recaps **unless otherwise noted*

* email and phone communication

*Anything out of the scope of work in the above proposal will be addressed and client will be immediately notified. After notification of additional work, a subsequent quote will be provided to cover that work.

*Client is responsible to adhering to timelines as far as information required to complete the task is concerned. If timelines are not adhered to and exceed 15 business days past the current marketing months, last day, all work will end. A new month with new allocated costs will be presented for future work to commence. No refunds and owed work will be due unless otherwise agreed upon. **An Invoice will be provided once signature approval of this project proposal. Payments will be made to VGLOBALTECH**

*Client is responsible for verifying quality of work, providing feedback, verifying that compliance has been met as required. VGlobalTech team shall not be responsible for any legal ramifications arising from work not done as per external agencies / organizations / associations needs if proper feedback is not provided by the customer. VGlobalTech's work will be in best faith but cannot guarantee all compliance / legal needs since we are not the final authority in the ADA or WCAG compliance area. VGlobalTech shall not be liable for any legal ramifications arising from compliance issues and cannot be held responsible for any legal or other lawsuits.

Refund Policy: The client may halt work and request for a refund within seven days of the date of signing this services agreement by mailing a signed letter to the main address listed on www.VGlobalTech.com website. If client requests a refund within seven days of the date of signing their agreement they shall be liable to pay for all work completed and will be refunded the remaining balance of the initial payment if billable work has not exceeded a charge that would be greater than client's initial payment. If client requests a refund after the seven days from the date of the signing of the agreement client is liable to pay for all work completed plus an additional 25% of any remaining balance that may still be due. Once line item projects are complete no refunds will be issued. Confidentiality: All information between client and service provider inclusive of technical and business information relating to proprietary ideas, patentable ideas and/or trade secrets, existing and/or contemplated products and services, research and development, production, costs, profit and margin information, finances and financial projections, customers, clients, marketing, and current or future business plans and models, regardless of whether such information is designated as "Confidential Information" at the time of its disclosure and will be treated as such and with absolute confidentiality and will not be shared or used, which will be maintained at all times. The client is not allowed to disclose their price with any third parties. Doing so is in breach of this agreement. All information development will be shared and proprietary information and property between client and service providers.

4.0 Proposal Acceptance:

The VGlobalTech proposed solution and terms have been accepted by the customer and the VGlobalTech can proceed with the project. All payments shall be made according to this agreement.

Select Proper Option Below, Sign and Date, Return to contact@vglobaltech.com:

☐ **Option1: Website only**

Section 3.1: One time (website conversion and compliance cost):

☐ **Option2: Website and Monthly Maintenance w/ Hosting**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.2 ADA Compliance Monthly Maintenance and Upgrade

☐ **Option3: Website and Quarterly Audits**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.3 Quarterly Technical and Human Audit Testing

☐ **Option4: Website, Monthly Maintenance w/ Hosting and Quarterly Audits**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.2 ADA Compliance Monthly Maintenance and Upgrade

+

Section 3.3 Quarterly Technical and Human Audit Testing

Signatures:

For Customer

Date

VB Joshi

For VGlobalTech

Date

5.0 References:

ADA Best Practices Tool Kit for State and Local Governments:

<https://www.ada.gov/pcatoolkit/chap5toolkit.htm>

U.S. Department of Justice, Civil Rights Division, *Disability Rights Section*

<https://www.ada.gov/websites2.htm>

Web design Standards: <https://www.w3schools.com/>

Web Content Accessibility Guidelines (WCAG) <https://www.w3.org/TR/WCAG21/>

VGlobalTech Web Content Accessibility Implementation and Checkpoints:

<http://vglobaltech.com/website-compliance/>



Tab 8



Rizzetta & Company

The Preserve at Wilderness Lake Community Development District

Financial Statements (Unaudited)

May 31, 2019

Prepared by: Rizzetta & Company, Inc.

wildernesslakecdd.org
rizzetta.com

The Preserve At Wilderness Lake Community Development District

Balance Sheet

As of 5/31/2019

(In Whole Numbers)

	General Fund	Reserve Fund	Debt Service Fund--Series 2013	Debt Service Fund--Series 2012	Total Governmental Funds	General Fixed Assets Account Group	General Long-Term Debt Account Group
Assets							
Cash In Bank	178,053	1,000	0	0	179,053	0	0
Cash on Hand	300	0	0	0	300	0	0
Investments	804,533	0	235,285	177,865	1,217,683	0	0
Investments - Reserves	0	1,051,615	0	0	1,051,615	0	0
Accounts Receivable	22,339	0	4,532	2,447	29,319	0	0
Prepaid Expenses	2,142	0	0	0	2,142	0	0
Deposits	28,750	0	0	0	28,750	0	0
Due From Other Funds	105,783	0	0	0	105,783	0	0
Amount Available-Debt Service	0	0	0	0	0	0	420,129
Amount To Be Provided Debt Service	0	0	0	0	0	0	4,654,871
Fixed Assets	0	0	0	0	0	11,081,630	0
Total Assets	<u>1,141,901</u>	<u>1,052,615</u>	<u>239,817</u>	<u>180,312</u>	<u>2,614,645</u>	<u>11,081,630</u>	<u>5,075,000</u>
Liabilities							
Accounts Payable	116,584	0	0	0	116,584	0	0
Sales Tax Payable	0	0	0	0	0	0	0
Accrued Expenses Payable	8,732	0	0	0	8,732	0	0
Due To Other Funds	0	105,783	0	0	105,783	0	0
Revenue Bonds Payable-Long-Term	0	0	0	0	0	0	5,075,000
Total Liabilities	<u>125,316</u>	<u>105,783</u>	<u>0</u>	<u>0</u>	<u>231,099</u>	<u>0</u>	<u>5,075,000</u>
Fund Equity & Other Credits							
Beginning Fund Balance	553,705	880,550	244,671	176,619	1,855,545	11,081,630	0
Net Change in Fund Balance	462,880	66,281	(4,854)	3,694	528,001	0	0
Total Fund Equity & Other Credits	<u>1,016,585</u>	<u>946,831</u>	<u>239,817</u>	<u>180,312</u>	<u>2,383,546</u>	<u>11,081,630</u>	<u>0</u>
Total Liabilities & Fund Equity	<u>1,141,901</u>	<u>1,052,615</u>	<u>239,817</u>	<u>180,312</u>	<u>2,614,645</u>	<u>11,081,630</u>	<u>5,075,000</u>

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	<u>Annual Budget</u>	<u>YTD Budget</u>	<u>YTD Actual</u>	<u>YTD Variance</u>	<u>Percent Annual Budget Remaining</u>
Revenues					
Interest Earnings					
Interest Earnings	6,000	4,000	14,583	10,583	(143.04)%
Special Assessments					
Tax Roll	1,404,936	1,404,936	1,423,443	18,507	(1.31)%
Other Miscellaneous Revenues					
Guest Fees	2,000	1,333	2,940	1,606	(46.98)%
Events and Sponsorships	8,000	5,333	4,230	(1,104)	47.13%
Rental Revenue	10,000	6,667	7,223	556	27.77%
General Store	10,000	6,667	7,595	929	24.04%
Total Revenues	<u>1,440,936</u>	<u>1,428,936</u>	<u>1,460,013</u>	<u>31,077</u>	<u>(1.32)%</u>
Expenditures					
Legislative					
Supervisor Fees	14,000	9,333	9,600	(267)	31.42%
Financial & Administrative					
Administrative Services	8,200	5,467	5,467	0	33.33%
District Management	33,600	22,400	22,400	0	33.33%
District Engineer	10,000	6,667	4,984	1,683	50.15%
Disclosure Report	2,200	2,200	2,000	200	9.09%
Trustees Fees	6,940	6,142	6,330	(188)	8.78%
Tax Collector/Property	150	150	150	0	0.00%
Appraiser Fees					
Financial & Revenue	5,000	3,333	3,333	0	33.33%
Collections					
Assessment Roll	5,000	5,000	5,000	0	0.00%
Accounting Services	25,000	16,667	16,667	0	33.33%
Auditing Services	4,300	0	0	0	100.00%
Arbitrage Rebate Calculation	1,300	1,300	0	1,300	100.00%
Public Officials Liability	2,475	2,475	2,250	225	9.09%
Insurance					
Legal Advertising	1,800	1,200	550	650	69.42%
Dues, Licenses & Fees	225	225	438	(213)	(94.66)%
Website Fees & Maintenance	1,000	667	672	(5)	32.80%
Legal Counsel					
District Counsel	15,000	10,000	9,030	970	39.80%
Law Enforcement					
Deputy	34,742	23,161	23,275	(114)	33.00%
Electric Utility Services					
Utility Services	160,000	106,667	107,168	(501)	33.02%
Gas Utility Services					

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Utility Services	25,000	16,667	27,220	(10,553)	(8.87)%
Garbage/Solid Waste Control Services					
Solid Waste Assessments	2,400	1,600	2,330	(730)	2.93%
Garbage - Recreation Facility	3,000	2,000	0	2,000	100.00%
Garbage - Wetlands Dumpster Fees	3,000	2,000	1,500	500	50.00%
Water-Sewer Combination Services					
Utility Services	19,000	12,667	21,645	(8,979)	(13.92)%
Stormwater Control					
Stormwater Assessments	2,500	2,500	2,353	147	5.88%
Other Physical Environment					
General Liability Insurance	3,000	3,000	2,751	249	8.30%
Property Insurance	25,500	25,500	25,949	(449)	(1.76)%
Entry & Walls Maintenance	2,000	1,333	175	1,158	91.22%
Holiday Decorations	7,200	7,200	7,125	75	1.04%
Landscape					
Landscape Maintenance	136,000	90,667	103,521	(12,855)	23.88%
Irrigation Maintenance	14,289	9,526	4,518	5,008	68.37%
Landscape Replacement Plants, Shrubs, Trees	40,000	26,667	591	26,076	98.52%
Landscape Fertilization & Pest Control	44,585	29,723	19,178	10,545	56.98%
Tree Trimming Services	15,000	10,000	48,271	(38,271)	(221.80)%
Irrigation Repairs	25,000	16,667	4,730	11,937	81.08%
Landscape - Mulch	35,000	23,333	66,224	(42,890)	(89.21)%
Annual Flower Rotation	13,500	9,000	7,738	1,263	42.68%
Well Maintenance	2,500	1,667	0	1,667	100.00%
Field Operations	13,200	8,800	10,800	(2,000)	18.18%
Lake and Wetland Management					
Wetland Plant Installation	500	333	0	333	100.00%
Monthly Aquatic Weed Control Program	34,200	22,800	22,858	(58)	33.16%
Educational Program	500	333	0	333	100.00%
Cormorant Cove (Wetland T) Cattail Treatment	1,250	833	0	833	100.00%
Bay Lake Hydrilla Treatment	1,000	667	0	667	100.00%
Professional Oversight of WLP Wetland Staff	6,000	4,000	4,000	0	33.33%
Private Resident Consultation	780	520	520	0	33.33%

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Wetland Tree Removal	2,000	1,333	0	1,333	100.00%
Grass Carp Replacement and/or Barrier Repair	300	200	0	200	100.00%
Wetland Nuisance/Exotic Species Control (Areas A-V)	9,000	6,000	6,063	(63)	32.63%
Special Projects	6,350	4,233	650	3,583	89.76%
Road & Street Facilities					
Street Light Decorative Light Maintenance	500	333	0	333	100.00%
Street Sign Repair & Replacement	500	333	0	333	100.00%
Roadway Repair & Maintenance - Brick Pavers	10,500	7,000	2,532	4,468	75.88%
Sidewalk Maintenance and Repair	3,000	2,000	2,580	(580)	14.00%
Parks & Recreation					
Management Contract - Payroll	362,500	241,667	207,119	34,547	42.86%
Payroll Reimbursement - Mileage	2,500	1,667	1,626	40	34.95%
Management Contract - Management Fee	18,000	12,000	11,668	332	35.17%
Workers Compensation Insurance	4,025	4,025	2,874	1,151	28.60%
Maintenance & Repair - Lodge	40,000	26,667	23,701	2,966	40.74%
Pool Service Contract	19,800	13,200	13,200	0	33.33%
Pool Repairs	5,000	3,333	972	2,361	80.55%
Equipment Lease	4,000	2,667	1,851	815	53.71%
Lighting Replacement	1,500	1,000	1,326	(326)	11.57%
Fitness Equipment	1,320	880	762	118	42.30%
Preventative Maintenance					
Facility Supplies - Spa	6,000	4,000	5,026	(1,026)	16.23%
Lodge - Facility Janitorial Services	15,525	10,350	10,344	6	33.37%
Nature Center Operations	1,800	1,200	769	431	57.29%
Security System Monitoring	15,000	10,000	1,326	8,674	91.15%
Pool Permits	850	567	145	422	82.94%
Telephone, Fax & Internet	14,000	9,333	9,154	179	34.61%
Resident ID Cards	1,100	733	262	471	76.18%
Special Events	27,000	18,000	15,616	2,384	42.16%

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

General Fund - 001

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	YTD Budget	YTD Actual	YTD Variance	Percent Annual Budget Remaining
Athletic/Park Court/Field Repairs	5,000	3,333	2,487	846	50.25%
Wildlife Management Services	13,500	9,000	7,778	1,222	42.38%
Playground Mulch	3,500	2,333	7,908	(5,575)	(125.94)%
Resident Services	7,000	4,667	5,048	(381)	27.89%
General Store	7,000	4,667	3,695	971	47.20%
Security System Maintenance	4,000	2,667	4,200	(1,533)	(5.00)%
Fitness Equipment Preventative Repairs	6,680	4,453	2,804	1,649	58.02%
Lodge - Facility Janitorial Supplies	8,475	5,650	3,529	2,121	58.35%
Playground Equipment & Maintenance	1,000	667	300	367	70.00%
Dog Waste Station Supplies	5,000	3,333	3,324	9	33.51%
IT Support & Repairs	2,000	1,333	2,637	(1,304)	(31.85)%
Office Supplies	8,000	5,333	1,903	3,431	76.21%
Furniture Repair/Replacement	7,500	5,000	3,337	1,663	55.51%
Contingency					
Miscellaneous Contingency	8,375	5,583	0	5,583	100.00%
Total Expenditures	<u>1,465,936</u>	<u>993,798</u>	<u>971,824</u>	<u>21,973</u>	<u>33.71%</u>
Excess of Revenues Over (Under) Expenditures	<u>(25,000)</u>	<u>435,138</u>	<u>488,189</u>	<u>53,051</u>	<u>2,052.75%</u>
Other Financing Sources (Uses)					
Interfund Transfer	0	0	(25,309)	(25,309)	0.00%
Carry Forward Fund Balance	25,000	25,000	0	(25,000)	100.00%
Total Other Financing Sources (Uses)	<u>25,000</u>	<u>25,000</u>	<u>(25,309)</u>	<u>(50,309)</u>	<u>201.24%</u>
Excess of Rev/Other Sources Over (Under) Exp/Other Uses	<u>0</u>	<u>460,138</u>	<u>462,880</u>	<u>2,742</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	0	553,705	553,705	0.00%
Fund Balance, End of Period	<u>0</u>	<u>460,138</u>	<u>1,016,585</u>	<u>556,447</u>	<u>0.00%</u>

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

Reserve Fund - 005

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	Current Period Actual	Budget To Actual Variance	Budget Percent Remaining
Revenues				
Special Assessments				
Tax Roll	150,000	150,000	0	0.00%
Total Revenues	<u>150,000</u>	<u>150,000</u>	<u>0</u>	<u>0.00%</u>
Expenditures				
Contingency				
Capital Reserves	150,000	109,028	40,972	27.31%
Total Expenditures	<u>150,000</u>	<u>109,028</u>	<u>40,972</u>	<u>27.31%</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>40,972</u>	<u>(40,972)</u>	<u>0.00%</u>
Other Financing Sources (Uses)				
Interfund Transfer	0	25,309	(25,309)	0.00%
Excess of Rev/Other Sources Over (Under) Exp/Other Uses	<u>0</u>	<u>66,281</u>	<u>(66,281)</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	880,550	(880,550)	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>946,831</u></u>	<u><u>(946,831)</u></u>	<u><u>0.00%</u></u>

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

Debt Service Fund--Series 2013 - 201

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	Current Period Actual	Budget To Actual Variance	Budget Percent Remaining
Revenues				
Interest Earnings				
Interest Earnings	0	4,506	(4,506)	0.00%
Special Assessments				
Tax Roll	315,438	319,193	(3,755)	(1.19)%
Total Revenues	<u>315,438</u>	<u>323,699</u>	<u>(8,261)</u>	<u>(2.62)%</u>
Expenditures				
Debt Service Payments				
Interest	145,438	143,553	1,886	1.29%
Principal	170,000	185,000	(15,000)	(8.82)%
Total Expenditures	<u>315,438</u>	<u>328,553</u>	<u>(13,114)</u>	<u>(4.16)%</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>(4,854)</u>	<u>4,854</u>	<u>0.00%</u>
Excess of Rev/Other Sources Over (Under) Exp/Other Uses	<u>0</u>	<u>(4,854)</u>	<u>4,854</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	244,671	(244,671)	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>239,817</u></u>	<u><u>(239,817)</u></u>	<u><u>0.00%</u></u>

The Preserve At Wilderness Lake Community Development District

Statement of Revenues and Expenditures

Debt Service Fund--Series 2012 - 202

From 10/1/2018 Through 5/31/2019

(In Whole Numbers)

	Annual Budget	Current Period Actual	Budget To Actual Variance	Budget Percent Remaining
Revenues				
Interest Earnings				
Interest Earnings	0	2,949	(2,949)	0.00%
Special Assessments				
Tax Roll	170,350	172,378	(2,028)	(1.19)%
Total Revenues	<u>170,350</u>	<u>175,327</u>	<u>(4,977)</u>	<u>(2.92)%</u>
Expenditures				
Debt Service Payments				
Interest	90,350	86,634	3,716	4.11%
Principal	80,000	85,000	(5,000)	(6.25)%
Total Expenditures	<u>170,350</u>	<u>171,634</u>	<u>(1,284)</u>	<u>(0.75)%</u>
Excess of Revenues Over (Under) Expenditures	<u>0</u>	<u>3,694</u>	<u>(3,694)</u>	<u>0.00%</u>
Excess of Rev/Other Sources Over (Under) Exp/Other Uses	<u>0</u>	<u>3,694</u>	<u>(3,694)</u>	<u>0.00%</u>
Fund Balance, Beginning of Period	0	176,619	(176,619)	0.00%
Fund Balance, End of Period	<u><u>0</u></u>	<u><u>180,312</u></u>	<u><u>(180,312)</u></u>	<u><u>0.00%</u></u>

The Preserve at Wilderness Lake CDD
Investment Summary
May 31, 2019

<u>Account</u>	<u>Investment</u>	<u>Balance as of</u> <u>May 31, 2019</u>
The Bank of Tampa	Money Market	\$ 33,269
The Bank of Tampa ICS		
BOKF, National Association	Money Market	245,417
Pinnacle Bank	Money Market	245,416
The Huntington National Bank	Money Market	59
The Park National Bank	Money Market	202,223
Western Alliance Bank	Money Market	78,149
Total General Fund Investments		\$ 804,533
The Bank of Tampa ICS Reserve		
Flushing Bank	Money Market	\$ 245,323
The Huntington National Bank	Money Market	60
The Park National Bank	Money Market	43,190
United Bank	Money Market	245,417
Western Alliance Bank	Money Market	69,072
Iberia Bank		
Certificate of Deposit #1	1.31% APY - 5 year term - Maturity Date 9/8/20	234,201
Certificate of Deposit #2	.2% APY - 3 year term - Maturity Date 10/18/19	107,459
Synovus Bank		
Certificate of Deposit #1	2.865% - 24 Months - Maturity Date 10/19/20	106,893
Total Reserve Fund Investments		\$ 1,051,615
US Bank Series 2013 Revenue	First American Government Obligation Fund Cl Y	\$ 61,914
US Bank Series 2013 Reserve	First American Government Obligation Fund Cl Y	156,747
US Bank Series 2013 Sinking Fund	First American Government Obligation Fund Cl Y	15,000
US Bank Series 2013 Prepayment	First American Government Obligation Fund Cl Y	1,624
Total Series 2013 Debt Service Fund Investments		\$ 235,285
US Bank Series 2012 Reserve	First American Government Obligation Fund Cl Y	\$ 125,130
US Bank Series 2012 Revenue	First American Government Obligation Fund Cl Y	49,253
US Bank Series 2012 Prepayment	First American Government Obligation Fund Cl Y	3,482
Total Series 2012 Debt Service Fund Investments		\$ 177,865

The Preserve At Wilderness Lake Community Development District

Summary A/R Ledger

001 - General Fund

From 5/1/2019 Through 5/31/2019

<u>Invoice Date</u>	<u>Customer Name</u>	<u>Invoice Number</u>	<u>Current Balance</u>
10/1/2018	Pasco County Tax Collector	FY18-19	<u>22,339.40</u>
		Total 001 - General Fund	22,339.40

The Preserve At Wilderness Lake Community Development District

Summary A/R Ledger

201 - Debt Service Fund--Series 2013

From 5/1/2019 Through 5/31/2019

Invoice Date	Customer Name	Invoice Number	Current Balance
10/1/2018	Pasco County Tax Collector	FY18-19	4,531.83
		Total 201 - Debt Service Fund--Series 2013	4,531.83

The Preserve At Wilderness Lake Community Development District

Summary A/R Ledger

202 - Debt Service Fund--Series 2012

From 5/1/2019 Through 5/31/2019

Invoice Date	Customer Name	Invoice Number	Current Balance
10/1/2018	Pasco County Tax Collector	FY18-19	2,447.37
		Total 202 - Debt Service Fund--Series 2012	2,447.37
Report Balance			29,318.60

The Preserve At Wilderness Lake Community Development District

Aged Payables by Invoice Date

Aging Date - 3/1/2019

001 - General Fund

From 5/1/2019 Through 5/31/2019

Vendor Name	Invoice Date	Invoice Number	Invoice Description	Current Balance
Office Depot Business Credit	3/5/2019	6011 5642 4065 5133 03/19 CM	Credit Memo 03/19	(569.51)
Florida Department of Health in Pasco County	5/1/2019	51-60-00552 2019	Water Feature Permit 06/19	145.00
RedTree Landscape Systems, LLC	5/2/2019	2499	Mulching - Second Half of Approved Mulch Project 05/19	20,000.00
RedTree Landscape Systems, LLC	5/2/2019	2508	Arbor Care - Removal of Pine Trees 05/19	2,750.00
RedTree Landscape Systems, LLC	5/3/2019	2529	Landscape Damage Repair 05/19	401.00
RedTree Landscape Systems, LLC	5/5/2019	2509	Arbor Care - Palmetto Cutback at Lodge 05/19	1,450.00
RedTree Landscape Systems, LLC	5/8/2019	2491	Irrigation Repairs Zones 5, 10, 13, & 14 05/19	98.72
Tropicare Termite & Pest Control, Inc.	5/14/2019	71760 Annual 05/19	Annual Ant Treatment-Fox Grove Park 05/19	175.00
Tropicare Termite & Pest Control, Inc.	5/14/2019	71761 Annual 05/19	Annual Ant Treatment-Tower Road Park 05/19	175.00
Tropicare Termite & Pest Control, Inc.	5/14/2019	71762 Annual 05/19	Annual Ant Treatment-Whisper Wind Park 05/19	175.00
Tropicare Termite & Pest Control, Inc.	5/15/2019	71759 Annual 05/19	Annual Ant Treatment 05/19	595.00
Office Depot Business Credit	5/17/2019	6011 5642 4065 5133 05/19	Clubhouse Office Supplies 05/19	135.89
Frontier Communications	5/19/2019	813-995-2437-061803-5 05/19	813-995-2437 Phone Service 05/19	735.60
Frontier Communications	5/19/2019	813-995-2907-040103-5 05/19	Frontier Phone and Internet 05/19	170.97
Himes Electrical Service, Inc.	5/20/2019	20763	Electrical Services 05/19	75.00
2XL Corporation	5/20/2019	251511	(8) GymWipes Refills-700 CT S&H 05/19	277.68
Cardno, Inc.	5/21/2019	517250	Engineering Services 05/19	506.25
Verizon Wireless	5/21/2019	9830581242	Cell Phone Service 05/19	84.65
Sun Pavers of Florida, Inc	5/21/2019	R19989	Pool Deck Repairs 05/19	381.19
Straley Robin Vericker	5/22/2019	17060	General Monthly Legal Services 05/19	1,062.95
Rentalex of Hudson, Inc.	5/22/2019	1-112505	Equipment Rental 05/22/19	551.16

The Preserve At Wilderness Lake Community Development District

Aged Payables by Invoice Date

Aging Date - 3/1/2019

001 - General Fund

From 5/1/2019 Through 5/31/2019

Vendor Name	Invoice Date	Invoice Number	Invoice Description	Current Balance
Frontier Communications	5/22/2019	239-159-2085-030513-5 05/19	Fios Internet 05/19	120.98
Grant Hemond and Associates Inc	5/23/2019	WI190525	Balance Due- DJ Services - Memorial Day Event 5/25/19	276.50
AlSCO, Inc.	5/23/2019	LTAM805444	Linen & Mat Service 05/19	168.54
Gaydos Hydro Services, LLC	5/24/2019	2019-271	Monthly Aquatic Weed Control Program 04/19	4,540.00
Grant Hemond and Associates Inc	5/29/2019	WI190601	Balance Due- DJ Services - Teen Pool Party 06/01/19	276.50
Himes Electrical Service, Inc.	5/29/2019	20717	Electrical Services 05/19	120.00
Ierna's Heating & Cooling	5/29/2019	48163750	Flush Drain Line (HVAC) 05/19	324.00
Duke Energy	5/29/2019	91468 53580 05/19	Summary Bill 05/19	12,400.81
PBSS Inc./American Lock	5/30/2019	10156	Replaced OP-12 Pivots & Realigned Door 05/19	320.00
Worthmann LLC	5/30/2019	1020	Deposit (50%) for HVAC Fitness Center Project 05/19	53,575.00
Rizzetta Amenity Services, Inc.	5/31/2019	INV00000000006318	Amenity Management 05/19	11,920.78
Rizzetta Amenity Services, Inc.	5/31/2019	INV00000000006351	Out of Pocket Expenses 05/19	143.27
Duke Energy	5/31/2019	60574 01168 05/19	Herons Glen Sign 05/19	14.25
Duke Energy	5/31/2019	83196 80556 05/19	Herons Wood Sign 05/19	13.61
Florida Department of Revenue	5/31/2019	61-8014999201-4 05/19	Sales & Use Tax 05/19	201.47
Pasco Sheriff's Office	6/3/2019	I-3/29/2019-03453	Off Duty Detail 05/19	2,792.00
			Total 001 - General Fund	116,584.26
Report Total				116,584.26

The Preserve at Wilderness Lake Community Development District
Notes to Unaudited Financial Statements
May 31, 2019

Balance Sheet

1. Trust statement activity has been recorded through 05/31/19.
2. See EMMA (Electronic Municipal Market Access) at <https://emma.msrb.org> for Municipal Disclosures and Market Data.
3. For presentation purposes, the Reserves are shown in a separate fund titled Reserve Fund.

Summary A/R Ledger – Payment Terms

4. Payment terms for landowner assessments are (a) defined in the FY18-19 Assessment Resolution adopted by the Board of Supervisors, (b) pursuant to Florida Statutes, Chapter 197 for assessments levied via the county tax roll.

The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 10101 Cash - Operating Account (SunTrust)

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Bank Balance	196,860.56
Less Outstanding Checks/Vouchers	22,157.14
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	174,703.42
Balance Per Books	174,703.42
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Detail

Cash Account: 10101 Cash - Operating Account (SunTrust)

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Outstanding Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
011400	5/1/2019	System Generated Check/Voucher	1,399.99	Competitive Edge Products, Inc
011412	5/8/2019	System Generated Check/Voucher	84.00	Netix Solutions, LLC
011423	5/15/2019	System Generated Check/Voucher	79.47	Animal & Exotic Medical Center
011442	5/29/2019	System Generated Check/Voucher	199.00	Fitness Logic, Inc.
011443	5/29/2019	System Generated Check/Voucher	86.68	Frontier Communications
011444	5/29/2019	System Generated Check/Voucher	15,028.75	RedTree Landscape Systems, LLC
011445	5/29/2019	System Generated Check/Voucher	1,650.00	Suncoast Pool Service
011446	5/29/2019	System Generated Check/Voucher	708.29	Suncoast Energy Systems, Inc.
011447	5/29/2019	System Generated Check/Voucher	150.00	Tropicare Termite & Pest Control, Inc.
011448	5/29/2019	System Generated Check/Voucher	458.66	Upbeat, Inc.
011449	5/29/2019	System Generated Check/Voucher	1,293.00	Vanguard Cleaning Systems of Tampa Bay
011450	5/29/2019	System Generated Check/Voucher	1,019.30	Vantage Point Corp
Outstanding Checks/Vouchers			22,157.14	



05/31/2019
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Account Statement

PRESERVE AT WILDERNESS LAKE CD
OPERATING ACCOUNT
12750 CITRUS PARK LANE
SUITE 115
TAMPA FL 33625

Questions? Please call
1-800-786-8787

Account Summary	Account Type	Account Number	Statement Period
	PUB FUNDS ANALYZED CHECKING		05/01/2019 - 05/31/2019

Description	Amount	Description	Amount
Beginning Balance	\$110,626.05	Average Balance	\$129,318.02
Deposits/Credits	\$210,124.92	Average Collected Balance	\$122,845.66
Checks	\$119,248.33	Number of Days in Statement Period	31
Withdrawals/Debits	\$4,642.08		
Ending Balance	\$196,860.56		

Overdraft Protection	Account Number	Protected By
		Not enrolled
For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft .		

Deposits/Credits	Date	Amount	Serial #	Description	Date	Amount	Serial #	Description
	05/02	918.40		DEPOSIT	05/22	291.60		DEPOSIT
	05/08	342.70		DEPOSIT	05/23	200,000.00		DEPOSIT
	05/16	496.00		DEPOSIT	05/29	537.40		DEPOSIT
	05/08	1,711.54		ELECTRONIC/ACH CREDIT				
				PASCOTAX TAX ACC 000000000001027				
	05/08	5,827.28		ELECTRONIC/ACH CREDIT				
				PASCOTAX TAX ACC 000000000001027				
Deposits/Credits: 8				Total Items Deposited: 9				

Checks	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid	Check Number	Amount	Date Paid
	11343	168.00	05/02	11407	620.00	05/07	11426	191.99	05/20
	*11370	400.00	05/08	11408	200.00	05/20	11427	211.67	05/21
	*11375	168.00	05/02	11409	200.00	05/24	11428	39.93	05/22
	*11380	400.00	05/17	11410	200.00	05/15	11429	2,809.85	05/21
	*11387	105.92	05/07	11411	120.98	05/16	11430	13,481.62	05/23
	*11389	94.85	05/03	*11413	74.96	05/13	11431	11.58	05/23
	*11391	12,564.41	05/01	11414	2,276.00	05/17	11432	4,094.50	05/21
	*11396	277.59	05/07	11415	150.00	05/17	11433	198.36	05/29
	11397	1,326.29	05/06	11416	1,025.00	05/13	11434	110.00	05/28
	11398	168.54	05/09	11417	766.43	05/14	11435	65.00	05/30
	11399	100.00	05/14	11418	84.65	05/13	11436	1,100.00	05/30
	*11401	180.99	05/03	11419	200.00	05/17	11437	104.84	05/31
	11402	1,095.64	05/07	11420	200.00	05/14	11438	25,247.45	05/28
	11403	69.99	05/06	11421	13,750.00	05/22	11439	317.04	05/29
	11404	1,100.00	05/08	11422	168.54	05/22	11440	12,378.82	05/30
	11405	5,983.33	05/10	*11424	218.21	05/22	11441	877.75	05/29
	11406	184.60	05/10	11425	13,364.96	05/23			

Checks: 50

* Indicates break in check number sequence. Check may have been processed electronically and listed as an Electronic/ACH transaction.

Withdrawals/Debits	Date Paid	Amount	Serial #	Description
	05/08	2,847.48		OTM FUNDS TRANSFER TO



SUNTRUST

Account
Statement

Withdrawals/Debits: 2

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.

Balance \$ _____

20

The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 11103 Cash - Lodge Debit Card

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Bank Balance	3,349.92
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	3,349.92
Balance Per Books	<u>3,349.92</u>
Unreconciled Difference	<u>0.00</u>

SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230 5183

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66/F00/0175/0/42



05/31/2019
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Account Statement

PRESERVE AT WILDERNESS LAKE CD
THE LODGE
DEBIT CARD ACCOUNT
12750 CITRUS PARK LANE
SUITE 115
TAMPA FL 33625

Questions? Please call
1-800-786-8787

Account Summary	Account Type	Account Number	Statement Period
	PUB FUNDS ANALYZED CHECKING		05/01/2019 - 05/31/2019

Description	Amount	Description	Amount
Beginning Balance	\$2,152.52	Average Balance	\$3,352.27
Deposits/Credits	\$3,568.43	Average Collected Balance	\$3,352.27
Checks	\$5.00	Number of Days in Statement Period	31
Withdrawals/Debits	\$2,371.03		
Ending Balance	\$3,349.92		

Overdraft Protection

Account Number
Protected By
Not enrolled

For more information about SunTrust's Overdraft Services, visit www.suntrust.com/overdraft.

Deposits/ Credits	Date	Amount	Serial #	Description
	05/03	12.14		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/06	20.24		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/08	22.26		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/08	2,847.48		OTM FUNDS TRANSFER FROM
	05/13	6.07		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/13	35.42		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/13	40.48		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/20	10.12		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/20	15.18		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/20	172.04		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/21	175.50		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/24	12.14		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/28	10.12		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/29	20.24		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/30	161.92		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
	05/31	7.08		ELECTRONIC/ACH CREDIT EPX ST 292167946 MERCH SETL 8788292167946
Deposits/Credits: 16				Total Items Deposited: 0

Withdrawals/ Debits

Date Paid	Amount	Serial #	Description
05/01	149.54		POINT OF SALE DEBIT TR DATE 05/01 SAM'S Club TAMPA FL48520003

SUNTRUST BANK
PO BOX 305183
NASHVILLE TN 37230-5183

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66/F00/0175/0/42

05/31/2019



Account Statement

Withdrawals/ Debits	Date Paid	Amount	Serial #	Description
	05/01	11.35		POINT OF SALE DEBIT TR DATE 05/01 PUBLIX SUPER MARLAND O LAKES FL P1142108
	05/03	74.54		POINT OF SALE DEBIT TR DATE 05/03 PUBLIX SUPER MARLAND O LAKES FL P0877151
	05/03	201.00		POINT OF SALE DEBIT TR DATE 05/03 BIG FROG BIG Lotz FL 97430000
	05/05	20.36		POINT OF SALE DEBIT TR DATE 05/04 PUBLIX SUPER MARLAND O LAKES FL P0877106
	05/05	36.75		POINT OF SALE DEBIT TR DATE 05/05 LOWE'S #2238LUTZ FL 001
	05/07	73.43		POINT OF SALE DEBIT TR DATE 05/07 LOWE'S #2238LUTZ FL 001
	05/09	70.66		POINT OF SALE DEBIT TR DATE 05/09 LOWE'S #2238LUTZ FL 001
	05/10	234.50		POINT OF SALE DEBIT TR DATE 05/09 PUBLIX SUPER MARLAND O LAKES FL P0877104
	05/10	60.24		POINT OF SALE DEBIT TR DATE 05/10 LOWE'S #2238LUTZ FL 001
	05/13	240.81		POINT OF SALE DEBIT TR DATE 05/11 SAMS CLUB #4852 TAMPA FL 48520002
	05/13	89.48		POINT OF SALE DEBIT TR DATE 05/12 LOWE'S #2238LUTZ FL 001
	05/15	60.83		CHECK CARD PURCHASE TR DATE 05/14 PET SUPPLIES PLUS #401 LAND O LAKES FL
	05/15	39.96		POINT OF SALE DEBIT TR DATE 05/15 LOWE'S #2238LUTZ FL 001
	05/16	9.99		POINT OF SALE DEBIT TR DATE 05/16 WALGREENS 2282 LAND O LAKES FL 06494T02
	05/20	72.06		POINT OF SALE DEBIT TR DATE 05/18 SAMS CLUB #4852 TAMPA FL 48520001
	05/20	40.40		POINT OF SALE DEBIT TR DATE 05/20 RACETRAC 6221LUTZ FL 15/15201
	05/21	106.44		CHECK CARD PURCHASE TR DATE 05/20 TIRE KINGDOM 158 LUTZ FL
	05/22	51.36		POINT OF SALE DEBIT TR DATE 05/22 LOWE'S #2238LUTZ FL 001
	05/23	23.46		CHECK CARD PURCHASE TR DATE 05/22 PET SUPPLIES PLUS #401 LAND O LAKES FL
	05/24	69.65		POINT OF SALE DEBIT TR DATE 05/24 LOWE'S #2238LUTZ FL 001
	05/28	43.76		POINT OF SALE DEBIT TR DATE 05/25 PUBLIX SUPER MARLAND O LAKES FL P0877105
	05/28	21.72		POINT OF SALE DEBIT TR DATE 05/25 LOWE'S #2238LUTZ FL 001
	05/28	25.50		POINT OF SALE DEBIT TR DATE 05/25 PASCO LAUNDROMAT LUTZ FL 02827433
	05/28	231.16		POINT OF SALE DEBIT TR DATE 05/25 WalMart Super Center LUTZ FL 05830009
	05/28	10.70		POINT OF SALE DEBIT TR DATE 05/25 DOLLAR GENERAL # 1 LAND O LAKES FL 28271021
	05/28	55.38		POINT OF SALE DEBIT TR DATE 05/28 LOWE'S #2238LUTZ FL 001
	05/30	185.95		POINT OF SALE DEBIT TR DATE 05/29 SAMS CLUB #4852 TAMPA FL 48520001

Withdrawals/Debits: 28

Balance Activity History	Date	Balance	Collected Balance	Date	Balance	Collected Balance
			1,991.63	05/08	4,487.67	4,487.67
	05/01	1,991.63	1,728.23	05/09	4,417.01	4,417.01
	05/03	1,728.23	1,691.36	05/10	4,122.27	4,122.27
	05/06	1,691.36	1,617.93	05/13	3,873.95	3,873.95
	05/07	1,617.93				



05/31/2019

Account Statement

Balance	Date	Balance	Collected Balance	Date	Balance	Collected Balance
Activity				05/24	3,724.73	3,724.73
History	05/15	3,773.11	3,773.11	05/28	3,346.63	3,346.63
	05/16	3,763.12	3,763.12	05/29	3,366.87	3,366.87
	05/20	3,848.00	3,848.00	05/30	3,342.84	3,342.84
	05/21	3,857.06	3,857.06	05/31	3,349.92	3,349.92
	05/22	3,805.70	3,805.70			
	05/23	3,782.24	3,782.24			

The Ending Daily Balances provided do not reflect pending transactions or holds that may have been outstanding when your transactions posted that day. If your available balance wasn't sufficient when transactions posted, fees may have been assessed.

To change your address, please call 1-800-SUNTRUST (1-800-786-8787).

Complete this section to balance this statement to your transaction register.

Month _____ Year _____

Bank Balance Shown on statement \$ _____

Add (+) \$ _____
Deposits not shown on this statement (if any).

Total (+) \$ _____

Subtract (-) \$ _____
Checks and other items outstanding but not paid on this statement (if any).

\$ _____	\$ _____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Total (-) \$ _____

Balance \$ _____

These balances should agree ↑

Your Transaction Register Balance \$ _____

Add (+) \$ _____
Other credits shown on this statement but not in transaction register.

Add (+) \$ _____
Interest paid (for use in balancing interest-bearing accounts only).

Total (+) \$ _____

Subtract (-) Other debits shown on this statement but not in transaction register.

Service Fees (if any)	\$ _____
_____	_____
_____	_____
_____	_____

Total (-) \$ _____

Balance \$ _____

↑

In Case Of Errors Or Questions About Your Electronic Transfers (EFT)

Telephone us at 800-447-8994, Option 1 or write us at SunTrust Bank, Attention: Fraud Assistance Center, P.O. Box 4418, Mail Code GA-MT-0413, Atlanta, GA 30302 as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared. (1) Tell us your name and account number (if any). (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information. (3) Tell us the dollar amount of the suspected error. We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will credit your account for the amount you think is in error so that you will have the use of the money during the time it takes us to complete our investigation.

The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 11104 Cash - Synovus Reserve Account

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Bank Balance	1,000.00
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	1,000.00
Balance Per Books	<u>1,000.00</u>
Unreconciled Difference	<u><u>0.00</u></u>

SYNOVUS®

Statement of Account

Last statement: April 30, 2019

This statement: May 31, 2019

Total days in statement period: 31
031 165

Page 1 of 1

Direct inquiries to: 0
800-334-9007

005503 017361 000001/000001 010000

165



THE PRESERVE AT WILDERNESS LAKE COMMUNIT
ERIC JOHN DAILEY
SCOTT ALAN BRIZENDINE
5844 OLD PASCO RD SUITE 100
WESLEY CHAPEL FL 33544-0000

Summary of Account Balance

Account	Number	Ending Balance
Pro Business Checking		\$1,000.00

Pro Business Checking	Account Number
-----------------------	----------------

Beginning balance	1,000.00	Low balance	1,000.00
Deposits/Credits	0.00	Average balance	1,000.00
Withdrawals/Debits	0.00	Average collected balance	1,000.00
Ending balance	1,000.00		



The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 15002 Investments--Bank of Tampa ICS Reserve

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Bank Balance	603,061.08
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	603,061.08
Balance Per Books	603,061.08
Unreconciled Difference	0.00

The Bank of Tampa
P.O. Box One
Tampa, FL 33601-0001

Date 05/31/2019
Page 1 of 2

The Preserve at Wilderness Lake CDD
Capital Reserve
3434 Colwell Ave Ste 200
Tampa, FL 33614

Subject: ICS Monthly Statement

The following information is a summary of activity in your ICS® account(s) for the month of May 2019 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through the ICS, or Insured Cash Sweep®, service. Should you have any questions, please contact us at 813-872-1200.

Summary of Accounts Reflecting Placement Through ICS

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
	Savings	2.00%	\$602,037.63	\$603,061.08
TOTAL			<u>\$602,037.63</u>	<u>\$603,061.08</u>

DETAILED ACCOUNT OVERVIEW

Account ID:
Account Title: The Preserve at Wilderness Lake CDD
Capital Reserve

Account Summary -- Savings

Statement Period	May 1 - May 31, 2019
Previous Period Ending Balance	\$602,037.63
Total Program Deposits	0.00
Total Program Withdrawals	(0.00)
Interest Paid	1,023.45
Taxes Withheld	(0.00)
Current Period Ending Balance	<u>\$603,061.08</u>
Average Daily Balance	\$602,070.64
Interest Rate at End of Statement Period	2.00%
Statement Period Yield	2.02%

Account Transaction Detail

Date	Activity Type	Amount	Balance
05/31/2019	Interest Capitalization	\$1,023.45	\$603,061.08

Year To Date Summary

YTD Interest Paid	\$4,392.87
YTD Taxes Withheld	0.00

Summary of Balances as of May 31, 2019

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
Flushing Bank	Uniondale, NY	58564	\$245,322.95
The Huntington National Bank	Columbus, OH	6560	59.31
The Park National Bank	Newark, OH	6653	43,190.06
United Bank	Fairfax, VA	22858	245,416.50
Western Alliance Bank	Phoenix, AZ	57512	69,072.28

**The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts**

Summary

Cash Account: 15004 Investments--Bank of Tampa MM

Reconciliation ID: 053119

Reconciliation Date: 5/31/2019

Status: Open

Bank Balance	33,269.26
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	33,269.26
Balance Per Books	<u>33,269.26</u>
Unreconciled Difference	<u><u>0.00</u></u>



The Bank
of Tampa

Statement

Account Number:

Statement Period:

Through:

30 - 5

May 01, 2019

May 31, 2019

Page 1

☎ Call: 813-872-1200

✉ Write: P.O. Box One
Tampa, FL 33601-0001

🌐 Visit: www.bankoftampa.com

|||||

PRESERVE AT WILDERNESS LAKE CDD

3434 COLWELL AVE STE 200
TAMPA FL 33614-8390

Effective immediately, the Visa Check Card daily transaction limit (excluding ATM withdrawals) has been increased from \$1,000/day to \$2,500/day for Small Business Checking, Commercial Checking, and Commercial Interest Checking Accounts. The ATM withdrawal limit remains \$1,000/day. Please contact your Relationship Manager with any questions.

----- COMM MONEY MARKET -----

ACCOUNT #		BEGINNING BALANCE	\$103,233.51
ACCOUNT NAME	COMM MONEY MARKET	DEPOSITS / CREDITS	\$130,035.75
AVG. AVAILABLE BALANCE	\$122,910.92	CHECKS / DEBITS	\$200,000.00
AVG. BALANCE	\$122,910.92	ENDING BALANCE	\$33,269.26
INTEREST PAID YTD	\$125.55	# DEPOSITS / CREDITS	2
INTEREST PAID THIS PERIOD	\$35.75	# CHECKS / DEBITS	1

ACCOUNT ACTIVITY DETAIL

Account Number:
Statement Period:
Through:

Statement

May 01, 2019
May 31, 2019
Page 2

OTHER CREDITS

Description	Date	Amount
ICS Transfer Request Requested By AMS2710	05-15	130,000.00
INTEREST	05-31	35.75
Total		130,035.75

CHECKS

Check#	Date	Amount	Check#	Date	Amount	Check#	Date	Amount
1021	05-24	200,000.00						

DAILY BALANCE

Date	Balance	Date	Balance	Date	Balance
05-15-19	\$233,233.51	05-24-19	\$33,233.51	05-31-19	\$33,269.26

The Preserve At Wilderness Lake Community Development District
Reconcile Cash Accounts

Summary

Cash Account: 15005 Investments--Bank of Tampa ICS
Reconciliation ID: 053119
Reconciliation Date: 5/31/2019
Status: Open

Bank Balance	771,263.76
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	0.00
Reconciled Bank Balance	771,263.76
Balance Per Books	771,263.76
Unreconciled Difference	0.00

The Bank of Tampa
P.O. Box One
Tampa, FL 33601-0001

Date 05/31/2019
Page 1 of 2

The Preserve at Wilderness Lake CDD
Operating
3434 Colwell Ave Ste 200
Tampa, FL 33614

Subject: ICS Monthly Statement

The following information is a summary of activity in your ICS® account(s) for the month of May 2019 and the list of FDIC-insured institution(s) that hold your deposits as of the date indicated. These deposits have been placed by us, as your agent and custodian, in deposit accounts through the ICS, or Insured Cash Sweep®, service. Should you have any questions, please contact us at 813-872-1200.

Summary of Accounts Reflecting Placement Through ICS

Account ID	Deposit Option	Interest Rate	Opening Balance	Ending Balance
	Savings	2.00%	\$899,855.16	\$771,263.76
TOTAL			\$899,855.16	\$771,263.76

DETAILED ACCOUNT OVERVIEW

Account ID:
Account Title: The Preserve at Wilderness Lake CDD
Operating

Account Summary – Savings

Statement Period	May 1 – May 31, 2019
Previous Period Ending Balance	\$899,855.16
Total Program Deposits	0.00
Total Program Withdrawals	(130,000.00)
Interest Paid	1,408.60
Taxes Withheld	(0.00)
Current Period Ending Balance	\$771,263.76
Average Daily Balance	\$828,610.28
Interest Rate at End of Statement Period	2.00%
Statement Period Yield	2.02%

Account Transaction Detail

Date	Activity Type	Amount	Balance
05/15/2019	Withdrawal	(\$130,000.00)	\$769,855.16
05/31/2019	Interest Capitalization	1,408.60	771,263.76

Year To Date Summary

YTD Interest Paid	\$5,774.47
YTD Taxes Withheld	0.00

Summary of Balances as of May 31, 2019

FDIC-Insured Institution	City/State	FDIC Cert No.	Balance
BOKF, National Association	Tulsa, OK	4214	\$245,416.50
Pinnacle Bank	Nashville, TN	35583	245,416.50
The Huntington National Bank	Columbus, OH	6560	58.73
The Park National Bank	Newark, OH	6653	202,222.65
Western Alliance Bank	Phoenix, AZ	57512	78,149.38

Tab 9

verify improvement plan take offs or determine directly the quantities of various components. Photographs were taken of the site improvements.

Summary of Financial Assumptions

The below table contains a partial summary of information provided by Preserve at Wilderness Lake CDD for the Preserve at Wilderness Lake CDD funding study. For the purpose of this report, an annual operating budget was set to \$0, as this report focuses only on reserve items.

<i>Fiscal Calendar Year Begins</i>	<i>October 1</i>
<i>Reserve Study by Fiscal Calendar Year Starting</i>	<i>October 1, 2018</i>
<i>Funding Study Length</i>	<i>30 Years</i>
<i>Number of Assessment Paying Owners</i>	<i>958</i>
<i>Reserve Balance as of October 1, 2018¹</i>	<i>\$ 922,605</i>
<i>Annual Inflation Rate</i>	<i>2.50%</i>
<i>Tax Rate on Reserve Interest</i>	<i>0.00%</i>
<i>Minimum Reserve Account Balance</i>	<i>\$ 0</i>
<i>Assessment Change Period</i>	<i>1 Year</i>
<i>Annual Operating Budget</i>	<i>\$ 0</i>

¹ See "Financial Condition of District" in this report.

Recommended Payment Schedule

The below table contains the recommended schedule of payments for the next six years. The projected life expectancy of the major components and the funding needs of the reserves of the District are based upon the District performing appropriate routine and preventative maintenance for each major component. Failure to perform such maintenance can negatively impact the remaining useful life of the major components and can dramatically increase the funding needs of the reserves of the District.

Proposed Assessments

Fiscal Calendar Year	Owner Total Annual Assessment	District Annual Reserve Assessment	Proposed Reserve Balance
2018	\$ 189	\$ 180,800	\$ 1,031,129
2019	\$ 193	\$ 185,320	\$ 1,182,889
2020	\$ 198	\$ 189,953	\$ 1,146,130
2021	\$ 203	\$ 194,702	\$ 1,291,474
2022	\$ 208	\$ 199,569	\$ 1,175,002
2023	\$ 214	\$ 204,559	\$ 1,132,365

* Annual Reserve Payments have been manually modified.